



ST. PAUL YACHT CLUB

BOARD OF DIRECTORS MEETING AGENDA

Date: Tuesday, May 14, 2026

Time: 7:00 PM – 8:00 PM

Location: SPYC Clubhouse at 375 West Water Street, St. Paul / [Google Meet](#)

Video call link: <https://meet.google.com/rec-pvtw-jhp>

Or dial: (US) +1 304-981-5485 PIN: 533 011 671#

Expected Attendees

Board Members:

Bill Tschohl (Commodore), Bob Smekta (Vice-Commodore), Jim Camery (Treasurer), Bonnie Jean MacKay (Secretary), Andy Ristrom, Fran Potvein, Janeice DeLisle, Brian Backes, Tom Marrone, Mike Gude, Greg Jorgenson (remote),

Board Members Excused:

None

Staff:

Mike Shimshock (Executive Director)

Guests:

Michele Borne, Geoff Racette, Brenda Richens, Barbara Haake

INTRODUCTORY RITUAL

7 PM Call to Order: Bill Tschohl, Commodore, to preside

Pledge of Allegiance to the USA Flag

Approval of Agenda

Approval of last month's minutes: [SPYC April 2026 Minutes](#) or [PDF on Website](#)

Status of ACTION ITEMS from March that were pending in April, and from the April mtg.

1. **Secretary:** Contact past Commodores to ask the most recent two to serve on the Nominations Committee. Continue down the list until two are found willing to serve together.

STATUS: This has not been done. If any past commodores are present at the May meeting, we should ask them in person.



2. **Board:** Recruit SPYC Voting Members to serve on the Grievance Committee (need 2 additional members).
STATUS: WE STILL NEED 2 additional members. Assign this to 2 board members to recruit before June meeting.
 3. **Board:** Recommend a review of the Bylaws with attention to who will be qualified to serve on the Grievance Committee in future. Consider whether it would be valuable to engage Associate Members or even non-member stakeholders.
STATUS: The board consensus at the April meeting was that the entire Bylaws and Standing Rules documents should be reviewed by one committee - Bill said the Strategic planning committee could take that on. Bonnie Jean said that she had done a preliminary review. Bonnie Jean intended to present that to the Strategic Planning Committee on Thursday, May 7, 2026, but no one else showed up for the scheduled meeting. **Bonnie Jean will provide a link to the review document.**
 4. **Board:** Address the tabled motion regarding Past Commodore position and potential Bylaws revision at a future meeting.
STATUS: Fully addressed as noted in the April Minutes.
 5. **Andy & Mike S.:** Develop a workable rate plan to address boats remaining in the yard during the summer boating season, with specific attention to boats on trailers.
STATUS: Completed - ready for Board approval. It is titled "Summer Storage Policy" Item 2 in Old Business
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OPEN COMMENTS FROM THE FLOOR

(Up to 3 minutes per member)

Board Member-Led Committee Reports

1. Operations Committee, Chair: Andy Ristrom
 - o Met on: May 5, 2026; [See Operations Committee Report - May 2026](#)
 - o Oral discussion notes:
2. Social Committee, Chair: Janeice DeLisle
 - o Meeting Schedule: 1st Tuesday of the month @ 6:00 PM
 - o Met on: May 5, 2026; [See Social Committee Report - May 2026](#)
 - o Report notes: See Social Committee Report
3. Finance Committee, Chair: Jim Camery, Club Treasurer
 - o Meeting Schedule: Last Wednesday of the month @ 6:00 PM
 - o Met on:
 - o Report notes:
4. Strategic Planning Committee, Chair: Bill Tschohl
 - o Meeting Schedule: 3rd Thursday of the month @ 6:30 PM
 - o Met on:
 - o Report notes:
5. Marketing and Membership Committee, Chair: Bonnie Jean MacKay
 - o Meeting Schedule: TBD



- Met on:
- Report notes:
- 6. Amenities Committee, Chair: Brian Backes
 - Meeting Schedule: Last Wednesday of every month
 - Met on:
 - Report Notes:
- 7. Human Resources Committee
 - Flag Officers
 - Meeting Schedule: As needed - no meeting has been held thus far this year.
- 8. Elections Committee 2026
 - This Committee has not yet been fully populated. No Chair.

Status/Reports from Non-Board Member Committees

Grievance Committee 2026

1. Brenda Richens
 2. **TBD**
 3. **TBD**
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OLD BUSINESS

1. Code of Conduct for Staff and Board Members ([See Document](#))

- a. A proposed Code of Conduct document for Staff was forwarded to all Board Members. This needs to be carefully reviewed and discussed.
- b. The drafters of this Code of Conduct document intended for it to apply to all board members as well, but the wording needs to be tweaked a little to apply to Board Members.
- c. Board members are asked to read through the document provided and be ready to discuss it in the April 14 meeting. (This was tabled to be addressed in the May 12 meeting.)
- d. Motion 1A is to approve the Staff version.
- e. Motion 1B is to edit the document to apply it to Board Members.

1A. Motion to adopt the Code of Conduct for Staff as drafted

Or

Motion to edit the Code of Conduct for Staff per recommendation made in discussion and present in May June 2026 for approval:



Moved by: Bonnie Jean
Seconded by:

Vote: Yes ____; No ____; Abstain ____
Result:

1B. Motion to draft a Code of Conduct for Board Members based on the Code of Conduct proposed for Staff and to include any agreed upon recommendations made in discussion and present in May June 2026 for approval:

Moved by: Bonnie Jean
Seconded by:

Vote: Yes ____; No ____; Abstain ____

2. Summer Storage Policy ([SPYC Summer Storage Policy 2026.docx \(1\)](#))

[Link to PDF from Mike S.](#) (I cannot place this into this agenda document directly and keep it formatted as is without Adobe Acrobat Pro, so you will need to view it via the link.)

From April 2026 Action Items:

Motion to Approve the Summer Storage Policy Document prepared by Operations Chair and Executive Director.

Discussion: 90% of this is really very specific implementation, administrative clarity around what was already published on the existing rate sheet. That part doesn't need approval per se.

The part about the escalating rates is new so should be voted on by the board. There is no immediate rush on that so this can wait to approve the whole document during the May board meeting.

Moved by: Bonnie Jean
Seconded by:

Vote: Yes ____; No ____; Abstain ____
Result:



NEW BUSINESS

Summer Festivals Hosting of Transient Boaters:

Most (if not all) transients are slipped in the Lower Harbor. Here are some suggestions and questions from Lower Harbor Residents based on experience over the last 2 years' festivals:

1. We need a plan for trash removal. It needs to be clear and workable. It cannot be based on the expectation that we can force visitors to comply beyond what we have experienced.
2. We need a parking plan for SPYC boaters with summer slips in the Lower Harbor that is more difficult to abuse.
3. Lower Harbor Liveboards would like comp tickets to the event in compensation for the inconvenience of displacement and related disruptions.
4. We need to be very clear with Transients on what amenities they can reasonably expect:
 - a. Showers? Restrooms? Pumpout?
If we offer these things, we need to make them logistically feasible and at least marginally convenient.
5. Ice in the Ice chests: It needs to be stocked and monitored frequently.
6. Anything else?
7. Can we assume that the gate code will either be changed immediately following the event or that transients will be provided with a different, temporary, code that also works?
8. We need to inspect and test the electrical hookups prior to arrival of our guests to be sure there are no surprises when they attempt to hook up.
9. Water hook-ups need to be verified to be in good condition.

CLOSED SESSION

Topic: To be held only if needed.

Note:

ADJOURNMENT



Motion: To Adjourn

Made by:

Seconded by:

Status: Meeting adjourned at _____ PM

Agenda prepared by: Bonnie Jean MacKay, Secretary

Date Prepared: 5/11/2026

Status: Pending Board approval at meeting

Committee Reports Submitted in advance of the meeting:

Operations Committee meeting report 5/8/26

The operations committee held our May meeting on May 5th, 2026 at 11am.

Attendees: Andy Ristrom, Bob Smetka, Brian Koskie, Mike Shimshock

Dredging update: Mechanical dredging occurred the week of April 27th, A lot of progress was made and many items that had obstructed the mudcat hydraulic dredge in the past were removed (pictured here).



Dredge spoils bag laydown area is poly'd and ready to deploy geo-bags.

Mudcat dredging to start later this week (May 7th or so)

Waste oil tank (for used engine oil) is about 80% full. Pumping this oil will be scheduled later this week (Brian)

Electric testing is going well and people are scheduling tests properly.

Only three failure issues so far; One was a shore power cord, one was a space heater, and one was a water heater. No major issues.

New (reconditioned) fuel dispenser has been ordered and is expected to be installed late this month.



Slip covers to be rolled out late this week. (Hoping for new covers to be finished next week. We have been in touch with Paul he will have a delivery update on the new covers prior to the board meeting on May 12th)

We do have some abandoned boats in the yard, sorting through the issues with them and will likely have a number to dispose of later this summer, post festivals.

MN Yacht club festivals: Most available transient spots are booked. We will be requiring full payment be made 30 days prior to the reserved dates. If reserved transient slips are not paid in full 30 days prior, the slips will be available to other transient boaters. (The goal is to not have last minute cancellations and end up with unrented transient slips).

Clubhouse utility truss that supports the water and sewer lines may need service/ modifications after some freezing issues this winter.

This will be examined and a repair/ improvement plan will be implemented late summer/ early fall.

This concludes the operations committee report.

Respectfully submitted,

Andy Ristrom

Social Committee Meeting Report

- Chair: Janeice DeLisle
- Meeting Schedule: 1st Tuesday of the month @ 6:00 PM, clubhouse and virtually
- Met on: May 5, 2026
- Report notes:
 - We need help!! Volunteers are always welcome!!
 - We need extra hands on deck for the commodores ball as early as 10a THAT DAY to complete food prep and decorations.
 - Since there is a private party the day before, we cannot do prep beforehand
- Upcoming events:
 - May 16, 6p - **Commodore's Masquerade Ball**
 - 2 comp tickets per slip, + \$40 per additional ticket
 - Bring family and friends!
 - Ticket prices will be applied to your account - no money handling at the event.
 - Dress code is costume / creative



- Masks required upon entry
- Agenda:
 - 5p - Reception
 - 6p - Happy Hour
 - 7p - Hors D'oeuvres
 - 8p - Entertainment
 - 9p - Prizes
 - 10p - Unmasking

St Paul Yacht Club's 2026

COMMODORE'S MASQUERADE BALL

MAY 16 | 6 PM
375 Water St W, St Paul, MN 55107

DRESS CODE IS
COSTUME / CREATIVE

MASKS REQUIRED
UPON ENTRY

5P RECEPTION
6P HAPPY HOUR
7P HORS D'OEUVRES
8P ENTERTAINMENT
9P PRIZES
10P UNMASKING



- June 5, 6p - **TGIF (Thank God It's Floating!) HH Book Exchange!**
 - Every 1st Friday of the month
 - Potluck and BYOB
 - Bring a book, get a book!
- June 6, 6p - **SPYC Annual Steak Fry**
 - \$10 per ticket
- June 13, 8a-3p - **Coast Guard Seminar Class**
 - Register online with the coast guard
- June 13, 4p-5p - **New Boater Orientation**
 - Welcome to SPYC's Summer Season 2026, new and old members!!
 - Get updated information on processes and procedures at SPYC
- July 3, 6p - **TGIF (Thank God Its Floating!) HH America F YEAH!**
 - Every 1st Friday of the month
 - Potluck and BYOB



Proposed Code of Conduct [\(↑\)](#)

St. Paul Yacht Club – Employee Code of Conduct

As representatives of the St. Paul Yacht Club, employees are entrusted with upholding the values, reputation, and welcoming spirit of our community. This Code of Conduct establishes standards of professionalism, respect, and integrity that apply to all employees in all interactions—with members, guests, fellow staff, and the public.

1. Professionalism and Integrity

- Employees must conduct themselves in a courteous, honest, and professional manner at all times.
- Personal behavior—on duty or representing the Yacht Club—should reflect positively on the organization.

2. Respect for Members

- Members are the foundation of the St. Paul Yacht Club. Employees must treat all members with dignity, courtesy, and fairness, regardless of personal opinions.
- Employees are strictly prohibited from insulting, undermining, gossiping about, or speaking negatively of any member in conversations with:
 - - Other employees
 - - Other members
 - - Prospective members
 - - Guests or the public

3. Workplace Conduct

- Employees are expected to work cooperatively with colleagues, fostering a culture of teamwork and mutual respect.
- Gossip, rumors, or disparaging remarks about members, employees, or the Yacht Club itself are unacceptable and considered unprofessional conduct.
- Concerns about members or colleagues must be reported directly to a supervisor or the Executive Director—never shared informally with others.

4. Confidentiality

- Information about members, staff, or Yacht Club operations is confidential. Employees must not share private details outside of professional necessity.

5. Public Representation

- Employees represent the Yacht Club whenever interacting with the public, whether on-site, by phone, online, or at events.
- Communication must always be respectful, accurate, and aligned with the Yacht Club's mission and values.



6. Accountability

- Violations of this Code—including gossip, negative remarks, or disrespect toward members—will result in disciplinary action, up to and including termination.
- Employees are encouraged to raise concerns about violations of this Code with management promptly.

Acknowledgment

All employees are required to read, understand, and sign this Code of Conduct as a condition of their employment.

Employee Name (Print)

Employee Signature

Date