

# Saint Paul Yacht Club

## Board Meeting Agenda

March 22, 2021

Virtual: via Zoom Meeting (No in-person meeting due to COVID)

Board Members Present										
Commodore	Vice Cmdre	Secretary	Treasurer	Board	Board	Board	Board	Board	Board	Past Cmdre
Greg Jorgensen	Mike Patten	Bill Tschohl	Pat Boulay	Annie Stone	Brett Cummings	Kevin Goodspeed	Barbara Haake	Dennis Sando	Lynn Adler	Steve Nelson
x	x	x	x	x	x	x	x	x	x	x
Minutes Approval (N/A for general meetings if no motions are made.)										
x	x	x	x	x			x		x	x

Call to Order: 6:30 p.m.

**Guests:** Daniel DeLude, Nathan Schumann, Don Zalk, Marcia Seebert, Paul Helgeson, Craig Frethom, Thomas Marrone, MJ Babcock

**Determination of Quorum:**

Yes, we have a quorum

**Open forum:**

No comments

**Agenda items:**

**Staff and Operations report: Daniel DeLude / Greg Jorgensen**

Staffing, Marina harbor status, Spring launch planning, Slips filled/ available, etc.

Launch planning is going along. Ostentatious was launched last week.

Should we continue the \$999 special to fill slips that are open in that range. 25' slips are getting pretty full. A: We will continue what we have started a few years ago. When we run out of slips, we will then be full.

Greg Denblecker is back helping. Brian is working on the workboat and other items around the marina to get ready for launch.

We were looking to purchase a used pipe threader, but that was in very, very used shape. Finding one to rent means we have to prioritize the gas line project and get it done in a shorter timeline or rent it longer and end up spending more for the rental than what we could buy a new one for. Daniel and operations will continue looking for a good used one suitable for our purposes. Cost not to exceed \$1,000 as previously agreed.

Fuel pumps. Last October we were supposed to have chip credit cards by the end of October, but the state moved that out to October 2022. We will need to plan on making an investment in the system so we can continue to have functioning pumps.

New sign delivered for the front gate. The sign will be mounted higher so it can be seen over the fence.

Speed bumps will be installed once the City takes the plows off their trucks.

The sheriff's boat has been launched and will be in the lower harbor for a while.

We have five boats that are going to sheriff's sale to work on clearing out some of our abandoned/ unpaid storage boats.

Upper harbor and yard ice are pretty much gone. Ice should all be gone by next Monday.

Bottom paint will be sold again this year. Price per gallon to be determined. We will have 35 or so.

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Apparel is getting requested again. Lynn will see if we can put together an online catalog or something where we can have people order gear with SPYC logo and it can be manufactured in batches.

Garbage disposal service: reviewing companies. Waste Management has 1 month free and an on-call dump. Daniel will look into this further and choose the best service that suits our needs.

Working on final stages of hiring someone to help Brian in the yard.

### **SPYC Lease with the City of St Paul:**

Status update on Lease amendment regarding

A) sedimentation basin and dredging infrastructure within marina premises.

B) Adjusted the language so we no longer provide an audit annually, but rather a P&L statement from our accounting firm

City parks approved the amendment, but it has more steps in the process before the city council would be presented the amendment to sign.

### **Finance Report: Pat Boulay**

We have \$263k cash on hand. Long-term loan \$71k

Summer dockage \$156 collected, \$33k outstanding

Misc. fees (membership, associate) #33k paid, \$10k outstanding.

Winter utilities are being collected.

50 boats have been completely paid up for summer.

First part of City lease payment has been made. The next payment is due later this year according to our lease with the City.

Looking at improving back-office systems to utilize tools that will work the way we want versus building our business to fit a product. Need to update rate sheet on SPYC website. We will be reviewing Dockwa and looking seriously into Marinago. Pat and the finance committee will get back to us on this when a decision needs to be made.

### **Harbor Maintenance: Steve Nelson / Greg Jorgensen**

Current and future plans in process.

Status update, discussion of dredging plan and highlights:

Once the workboat is launched our crew will do harbor soundings in the UH mouth so we know where we are with depth.

City gave us approval today, 3/22, to load spoils into geo-bags. Our material tested as a level 1 so this would be considered clean fill. Geobags will be used at first, to make sure we can dredge and keep the Upper Harbor mouth open. If needed, we will be putting a sedimentation lagoon in the yard for dredge spoils, but that requires approval from the city first.

Discussion regarding the spoils disposal and costs associated with that. We will limit dredging to what we can afford to have hauled off in a year. If we are able to dispose of dried sediment and it is tested clean we can do this at a lower cost either as free fill or other purposes that will reduce possible disposal costs.

Because the City may not approve the lease amendment, we don't have enough time to really move forward with building a sedimentation lagoon this year. We will of course continue that work with the City and be monitoring this closely.

### **Minute Approval Process:**

Minutes will be reviewed and approved electronically, via email.

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**The board meeting minutes will be posted to the website here:**

<https://www.stpaulyachtclub.org/members>

Electronic Voting Process and reminder:

Meeting Minutes approval process

The Board has 48 hours to review, comment and vote electronically. Votes will be tallied by the secretary at the end of the 2nd day after draft minutes are sent. (So, this Monday's meeting minutes will be sent Monday evening. Any corrections and any votes should be received by the secretary before end of day Wednesday. Vote tally would be added and included in the Electronic voting section of that month's meeting minutes if approved. If not approved or if fewer than six votes are received, the minutes would be reviewed, commented, corrected and voted on at the next scheduled board meeting. (There will not be two electronic/email votes.))

Reminder:

Board agreement on agenda items and early committee reports:

Board members that would like to add an item to the agenda should send those as early as possible so they are published in the agenda prior to the meeting invitation being sent out. Any committee chairs should setup a pattern where committee reports are summarized and submitted to the board at least the day before the board meeting. (Submissions shouldn't be deemed an early opportunity to discuss or vote on requests, but get materials in front of us so we can spend time on actions at the board meeting rather than summary reports.) It would be good to have an idea what is going on and planned for discussion before the meeting. It will also help us keep track of what we do want on the agenda.

**Other items:**

## **2021 Committees and assignments**

Clubhouse-Chair-Bill Tschohl

Finance: Chair-Pat Boulay, Jeff Tentinger, Daniel DeLude

Operations: Chair-Mike Patten, Daniel DeLude

Social: Co-chairs: Kristina Cummings, Bobbi Daly

## **Review of current agreement on expenses:**

No unauthorized expenses greater than \$500 are allowed without approval by the Board.

No motion to change this. Will monitor and review again in the future if requested.

## **Community Projects: Barb Haake**

The Community Project Funding appropriation that Congress has asked all members of Congress to submit for grant consideration.

Representative contacted us about Community Projects funding source for grants. Each member of the senate and house could propose projects that could be qualified for this funding. This was sent out March 3<sup>rd</sup> and responses were submitted by the City Parks and SPYC members as well. The lower harbor had 59 slips when totally dredged in its "middle harbor area" (excluding the 28 slips at Dahlgren Docks) but we currently have only 17 slips filled in the middle harbor. Many of the other slips cannot be accessed or have been removed.

Meeting adjourned at 8:44pm

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## **Upcoming planned events and meetings:**

Tuesday, April 13, 2021 SPYC General Meeting 7:00pm

Monday, April 26, 2021 SPYC Board Meeting 6:30pm

Monday, May 17, 2021 SPYC Board meeting 6:30pm

(Adjusted to a week early due to Memorial Day holiday on Monday, May 24<sup>th</sup>.)