

Saint Paul Yacht Club

Board Meeting Minutes -Approved

January 28, 2019

SPYC Clubhouse

Board Members Present										
Commodore	Vice Cmdre	Secretary	Treasurer	Board	Board	Board	Board	Board	Board	Past Cmdre
Steve Nelson	Greg Jorgensen	Bill Tschohl	Ralph DeLong	Lynn Adler	Brett Cummings	Bruce Johnson	Mike Patten	Stephanie Stoessel	Annie Stone	Dennis Sando
X	X	X		X	X	X		X	X	X

Call to Order: 6:34 p.m.; Pledge of Allegiance

Guests:

None

Determination of Quorum:

Yes

Open Forum:

N/A no guests present

Minute Approval:

Motion to approve 1-28-2019 minutes by Lynn Adler, seconded by Bruce Johnson; none opposed.

Electronic Voting Results:

Minute approval for 2/25/2019.

Motion to approve by Steve Nelson, Seconded by Lynn Adler. Greg-Approve, Bill-Approve, Annie-Approve, Brett-Approve, Bruce-Approve, Stephanie-Approve. Minutes approved with 8 Yeas and 3 No Responses.

Motion: Meeting Minutes approval process

The Board has 48 hours to review, comment and vote electronically. Votes will be tallied by the secretary at the end of the 2nd day after draft minutes are sent. (So, this Monday's meeting minutes were sent this Tuesday morning. Any corrections and any votes should be received by the secretary before end of day Thursday. Vote tally would be added and included in the Electronic voting section of that month's meeting minutes if approved. If not approved or if fewer than six votes are received, the minutes would be reviewed, commented, corrected and voted on at the next scheduled board meeting. (There would not be two electronic/email votes.))

Motion to approve by Steve Nelson, Seconded by Lynn Adler. Greg-Approve, Bill-Approve, Annie-Approve, Brett-Approve, approved but pending further responses by 11:59pm 2/28/2019

Board agreement on early committee reports

Committee chairs should setup a pattern where committee reports are summarized and submitted to the board at least the day before the board meeting. (Submissions shouldn't be deemed an early opportunity to discuss or vote on requests, but get materials in front of us so we can spend time on actions at the board meeting rather than summary reports.) It would be good to have an idea what is

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going on and planned for discussion before the meeting. It will also help us keep track of what we do want on the agenda.

Staff Report:

See notes below from the staff report Roger submitted along with additional statements made during the meeting:

Staff Report: Financial

Included is a Treasurer's report through 2.25.19. Our cash flow is acceptable with \$56,000 in our cash accounts. We have repaid the \$25,000 line of credit. We are currently off our 2019 rental budget by about \$34,000 but we haven't rented any new slips in that amount yet and it also does not include 6 large liveboard boats that are still pending lease requirements in terms of operating status.

As of today, we have 84 slips rented with a deposit or paid in full, an additional 27 that are assigned however no deposit has been paid to date, and 33 open slips. That gives us a total of 144 "rentable" slips based on what we know right now in terms of water depth and silt deposits. That does not include assorted tie along space we could employ or the entire Miller dock other than the 4 large boats that are renting the outside tie along space. Additional space on that dock may or may not be usable depending on access. The bottom line is there is a lot we don't know until we can start checking water depths real time. The recent cold weather and snow have really pushed boating to the back burner right now in terms of people even inquiring about slips.

I'm pleased to include copies of our 2018 audit which was completed and forwarded to me last Friday. As a 501c7 nonprofit we are required by the IRS, MN rules, and our lease with the City of St. Paul to perform an audit and make copies available. I have also included copies of the annual lease review performed by the City. These two items are a good measure of how well the club operates from an organizational and compliance standpoint. Both have zero negative findings.

Staff Report: Operations

Over the last month weather conditions have taken a marked turn from what they started out as this winter. We've experienced both record setting cold temperatures and record setting levels of snow and both of those items have an impact on the possibility of serious flooding this spring. It's starting to look that we will almost certainly have water levels up to the 12' to 15' range and possibly more. Those levels are not wholly unusual in the spring and don't necessarily mean problems unless they are prolonged, which they very well might be. That brings in more silt and the longer the levels are high the more likely we are to hit a period of extended rains that makes the problem that much worse. All we can do at this point is watch the predictions.

River level impacts:

8' is a lot of current and I recommend staying off the river. That's also the point where the current starts to bring in extra silt in volume.

14' is considered the first "flood stage". That shuts down Lilydale road and parts of Harriet Island Park. The ramps down to the docks start to have problems.

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17' the discomfort starts; that puts the water onto the cement rails of the travel lift and closes large sections of the park.

At 17' we would have to look at the forecast and determine if we need to get boats launched or onto the levee. Launching is the better option, but it all depends on weather and how the yard looks with ice, etc.

18.5' closes the lift and puts the water into the lot down by the gas dock. We pull fuses on at least some of the electrical feeds.

19' shuts off all the dock utilities, closes all the ramps, water into the paved parking lots, and about up to the garage in the boatyard. Start thinking about moving boats.

20' we're taking boats out to Water St. and other local roads. Water is into the garage and close to the entrance gate. Pool & Yacht is flooded.

22' boat yard is closed and mostly under, actually becomes part of the river. Docks are reachable only by boat. Garage has 2' of water in it. Clubhouse is subjected to current.

23' the water is up to the office and is out on Lilydale road in front of the entrance gate. That's as high as I have seen it.

We also, of course, are focused on low water situations as well and the current water levels are reflective of the COE holding the pool at very low levels this winter. That, coupled with the extra silt we have has caused major portions of the lower harbor shore side and half the Miller dock to be on the bottom. This has also resulted in some vessels being on the bottom, most notably the "Trubador: owned by Truman Howell and Barb Haake. We have been requested by the to build a custom slip (see illustration) and relocate the boat which was reviewed and rejected at the last board meeting of 1.28.19, and the included letter was forwarded to the owners. I believe they are still weighing their options.

I'm sure you are all aware of the ongoing problems we've had with debris accumulating on the Raspberry Island bridge. The dredging committee has entered into a series of meetings with Parks & rec personnel including Susie Odegard and Paul Prior in an effort to "improve" our relationship and create a more active and beneficial partnership. AS part of these discussions we centered on possible cooperation in removing the bridge debris in a more timely and streamlined manner. At the City's request we have drafted the included proposal in how this might be accomplished.

We have also notified the Minnesota Boat Club (rowing club) that we can no longer host their trailers and boats free of charge and we are formulating a rental agreement going forward for this season.

We have had ongoing plumbing problems with the clubhouse brought on by animal damage, extreme cold weather, and probably just normal equipment failures. The drain system in that facility is complex and has been in continuous service since 10.13 and this is the first significant issue we've had.

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Letter to the City of St Paul regarding Raspberry Island bridge debris removal. Fund up to \$30k, which would be agreed to be rebated back from the City against our rental payment. Add verbiage that the regular maintenance we do is not included or part of that. We would continue to do that separately until or if the debris becomes larger than we can safely manage. Board is in agreement that they would like Steve to move the conversation forward with St Paul Park and Recreation. Mark Hahm.

Committee Reports:

Committee assignments:

Social – unpopulated currently

Lynn Adler – checked out the caves for the Cmdr. ball, but they are really expensive. Room charge alone is \$2,000. Looking at options for a May 20th date.

Food truck spot across the river. (No heat in building and parking is a challenge.) Would have to talk to St Paul Parks.

Harriet Island Pavilion. Flooding possibility.

Social will need to be asking for more help this year. Last year stuff fell through the cracks and yet it also went over budget. Focus on 4 main ones, Cmdr., holiday, steak fry and chicken feed. TGIF's and captain's breakfasts need a lead of their own with defined budgets.

Marketing – Lynn Adler brings her 35 years of marketing experience. Annie Stone as well as others Lynn will approach.

Operations – Greg Jorgensen

Roger Andersen and Dennis Sando, Greg has a couple ideas for additions he needs to talk with. Should also include conversations with Brian Koske and Danny DeLude.

Finance Committee – Ralph DeLong

Clubhouse Committee – Bill Tschohl, Richard Felsheim, Paul Glynn, Steve Meredith, Mark Mosby

Dredging Committee renamed to **Government Relations** – Bruce Johnson and Brett Cummings co-chairs

Cleanup Not a committee, but volunteer activity that should be pursued- Earth Day cleanup – Saturday 4/23

No Strategic Planning Committee this year.

Strategic Plan is focus on:

- UH entrance redesign

- UH dredge and rip-rap

- LH dock reconfiguration

- Remove/replace office/ service garage

- Replace yard equipment

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Operations:

Greg Jorgensen

Finance:

Ralph DeLong

Standing Rules/ByLaws:

Mike Patten

Social, Membership, Marketing:

Lyn Adler

Clubhouse:

Bill fixed shower sump and has had a replacement backup pump ordered.

Awaiting replacement kitchen sump pump to arrive.

Furnace needs a pro to look over the system. Had asked Richard to replace it, but he hasn't taken any action this past month. Greg Jorgensen will replace the fan and then we will ask Roger to call someone in to give the heating system a thorough look over so we don't get any surprises.

Strategic Planning:

NA

Harbor maintenance:

Bruce

Old Business:

A number, 6, of live-aboards have not put in a deposit nor communicated a plan as to how they are going to address the issues they were notified of. No plans have been filed by them.

One boat in the Upper Harbor likely will not be launched due to state of the vessel.

New Business:

Committee assignments as above.

Revenue – Stephanie had friends that were looking for a slip for 3 months that were turned away. Roger believes there were other conversation points that may not have made it to Stephanie. Roger does not turn away transients, but longer-term transients need further review and discussion than an overnighter

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would. Roger tries to fill slips smartly, a three-month transient at the beginning of the season is less likely than toward the end of the season.

Signs: Will be adding physical address signs to each gate so people will know the address the city has for emergencies.

Motion to add signs: Stephanie Stoessel 1st, 2nd Lynn Adler; none opposed.

Gates and railings need to be painted at some point this year. Need volunteers.

Signage for each harbor – Greg Jorgensen mentioned signs for each harbor had been passed, but has not been completed yet. Would like to see it done this year. He will look int design and costs with operations and marketing.

Motion to adjourn; motion by Lynn Adler; seconded by Stephanie Stoessel; none opposed.

Adjourned: 7:54 p.m.

Next board meeting: March 25, 2019 at 6:30 p.m.

Attest: Bill Tschohl