

St Paul Yacht Club SPYC Board Meeting Tuesday, 8/13, 7pm ~ 8:30pm See calendar for Zoom info

**Approved by:** Diane Scovill, David Nelson, Andy Ristrom, Andrea Johnson, Bill Tschohl

**Board members present:** Bill Tschohl, Nathan Schumann, Lynn Adler, Troy Janisch, Andrea Johnson, David Nelson, Jon Outman, Tom Surprenant, Diane Scovill, Greg Jorgensen (remote), Andy Ristrom

Board members absent: Staff present: Kristina Cummings

**Public Attendees:** Michelle Borne, Carol Janisch, Tom Marrone, Brett Cummings, Barb Haake, Truman Howell, Tom Tapelt, Shannon LaPoint (Remote), Jim Martin (remote)

## Minutes

- Call to Order Pledge of Allegiance (7pm)
- Approval of Agenda
- Open Comments from the Floor (3 minute limit)
   TM: "The gas dock needs to checked for lighting. Also, one of the lights in upper harbor obstructs the view of incoming boats at night."
   TT: Painting on gas dock will be completed this month.
- Board Officer Reports
  - Commodore Bill Tschohl No Report The Minnesota Yacht Club Festival was a success for SPYC. It attracted many new/transient boaters.
     We are awaiting Upper Harbor Dredging from LSM.
     Note: We got rid of the Zoom account used for meetings. We will use Google Meets.
  - Vice-Commodore Nathan Schumann No Report
  - Treasurer Lynn Adler
     Work is beginning for the 2024-2025 budget. Committees
  - Secretary Troy Janisch
    - Member Survey results will be compiled and shared for Sept Meeting.
    - Monthly agendas will be managed 2 weeks prior by email (No meeting)



- Marina Manager Report (attached)
  - **Minnesota Yacht Club Festival** will return in 2025. We are already receiving inquiries from individuals that want to rent slips for the 2025 event.
  - \$1/foot is likely too low to cover the amount of effort required. Should be evaluated prior to next year.
  - Marina Manager suggestion: Begin taking 2025 requests in March. Assign slips during the first week of January; Offer transient slips in 2025 first to individuals that rented slips in 2024.

Action to be taken: Marina Manager will create and share a plan with the board.

- Electric Audit Proposal is recommended. Proposal provided. (Motion below)
- Winter water bill is awaiting information from the St Paul Water Department
- Lower Harbor parking lots will be repaved soon. Parking for members will be limited to Raspberry Island when this occurs.

### • Committee Reports

- HR Committee
  - 1st Meeting occurred
  - 2nd meeting next week
- Clubhouse & Amenities (No report)
- Finance (Met to discuss strategy)
- Marketing & Membership (No report)
- Operations (included in manager's report)
   Gate code to be changed before Labor Day.
- Social Committee

- "Emergency Meeting" to discuss pending events for the season. Changes will be communicated.

- Strategic Planning (attached)
  - Tree removal proposed as lease offset (below)
  - Lilydale Boat Ramp upgrade proposed as offset for 2025

### Old Business

- Dredging Update (Discussed earlier)
- Utility Bills: Water Bills, August 1 Reading Completed (Discussed earlier)

**DN:** "When rates are changed to reflect the new lease, we should eliminate the usage-based electrical surcharge added for common areas - and SPYC should consider providing a refund to individuals paying large surcharges, as appropriate." A flat fee rate should be applied.

Action to be taken: Finance committee will revisit club utility surcharges and



operations committee will evaluate standard rates.

- Minnesota Yacht Club festival Post Event Summary (Discussed earlier)
- Splash Fee for Purchased Boat Removal (discussed) No action to be taken. Procedures were followed.

### New Business

• Electrical Inspection of Lower Harbor

**Motion:** "Approve \$16,000 for marine electric inspection including SPYC infrastructure equipment and boats."

To support the ongoing electrical review and hire an electrical company (O'Neil) with extensive experience with marina electrical systems to review our electrical distribution equipment. Expectations upon completion include, but not limited to: provide a detailed layout of existing equipment, provide recommendations for fixes of any issues discovered, provide a report on code compliance with NEC 555. Cost is expected to be \$16,000 with boat inspections" (initial visual survey/scoping report to be shared by Kristina once scanned.) **Made by:** Nathan Schumann **Second:** Andy Ristrom **Status:** Passed

• Transient Slips for "Back to the 70s" Party in Lower Harbor

Motion: "SPYC to provide free transient slips to anyone from within the marina or other marinas for the evening of Saturday, August 24th and Sunday, August 25th for the 70's party hosted by the social committee."
Made by: Diane Scovill
Second: Tom Surprenant
Status: Passed

• City Lease Offset activity: Tree Removal

**Motion:** "To spend no more than what we own the city as a Lease payment on tree removal. Money paid to a tree removal company will be offset with a lease credit."

Made by: Andy Ristrom Second: Bill Tschohl Status: Passed



• Adjourn (9:09)

Motion: Adjourn Made by: Nathan Schumann Second: Andy Ristrom Status: Passed Marina Manager Report: Kristina Cummings - August 2024

Financial

Checking Account - \$394,222.42 Mud Cat Loat - \$145,672.01 Past Due Bills - \$88,789.10

Music Festival - \$4,041 in transient fees for the weekend

Dredge Plan – The second flood in the Mississippi river valley has caused LSM to be busy but we are still on their schedule. As soon as we get a word we will communicate.

Fall season- we are starting to make reservations for pull out. We will most likely book the later spots first, fill in the Launch / Hall out request.

O'Neill Electric – Proposal attached for review

City – the city's buoys were taken out of the yard. The city is requiring us to repurchases and I have requested the city to give us the specifications for us to be able to get a replacement. Once we have that cost I will get that to the board.

River Camp - 18 kids came for adventure river camp July 30<sup>th</sup> and 31<sup>st</sup>. We have a parent say they were going to get a slip next year because of it.

Meter Reading - Done - Bills still going out

Water

100 Yacht Club Rd - 27 Units - last month 47 units were used

377 Water St – 4 Units – Last Month 4 units were used

335 Water St - 14 Units - Last Month 12 units were used

Showboat - Phase 1 – Parking Resurfacing Mill - Aug 19<sup>th</sup> /20<sup>th</sup> Pave - Aug 20<sup>th</sup> /21<sup>st</sup> Settling – Aug 22<sup>nd</sup> / 23<sup>rd</sup> The project is slated to begin on Monday, August 19th. We will be using barricades to close off the Harriet Island Road/Showboat lot just after the entrance to Raspberry Island on Sunday night, August 18 at 11:00 p.m. This closure will remain in effect until Friday, August 23 at 6:00 p.m.

If the lot looks finished, but barricades are in place do not move them. The Asphalt needs to settle 24-48 hours after the project is finished depending on temperatures. Once Warning Lites, Inc. removes the barricades the parking lots will reopen again. We expect that to occur on or around Friday, August 23rd.

| Bill      | Location                           | Units | Charges<br>\$                | Electic    | Average Rate |
|-----------|------------------------------------|-------|------------------------------|------------|--------------|
| 302180206 | Shore Side East                    | 3027  | 806.37<br>\$                 |            | 0.266392468  |
| 302405475 | Dahlgren                           | 1040  | 208.45<br>\$                 |            | 0.200432692  |
| 302855851 | Miller 4th from Left               | 1744  | 340.46<br>\$                 |            | 0.19521789   |
| 302867844 | Yard & Gate B Facing East & Office | 1346  | 346.90<br>\$                 |            | 0.257726597  |
| 303179903 | Shop                               | 1339  | 264.52<br>\$                 |            | 0.197550411  |
| 303269162 | Gate B Left Facing East            | 4522  | 918.16<br>\$                 |            | 0.203042901  |
| 303300707 | Gate B Facing South                | 3466  | 663.35<br>\$                 |            | 0.191387767  |
| 303383996 | Miller 2nd from Left               | 532   | \$<br>113.20<br>\$           |            | 0.212781955  |
| 303537985 | Shoreside West                     | 3262  | \$<br>784.07<br>\$           |            | 0.240364807  |
| 303576871 | Upper Harbor East End              | 3179  | 885.96                       |            | 0.278691412  |
| 303646978 | Miller 3rd from Left               | 735   | \$<br>258.21                 |            | 0.351306122  |
| 303737369 | Miller Far from Left               | 525   | \$<br>111.89                 |            | 0.21312381   |
| 304283411 | Club House                         | 1991  | \$<br>386.79                 |            | 0.194269211  |
|           |                                    | 26708 | \$<br>6,088.33<br>\$<br>0.23 | \$<br>0.21 |              |

O'Neill Electric Inc. TEGG Service<sup>®</sup> Professional Solutions

## FOR THE CONSIDERATION OF:

**Kristina Cummings** 

### St. Paul Yacht Club 375 Water St W St. Paul, Minnesota 55107

Prepared By:

Chris Little Electrical Services Specialist O'Neill Electric Inc. 6143 Osgood Ave. N. Stillwater, MN 55082

Registered Proposal Number:

BAS06400645CL August 12, 2024



### This TEGG Service Electrical Solution Agreement dated August 12, 2024 by and between:

CUSTOMER St. Paul Yacht Club 375 Water St W St. Paul,Minnesota 55107 United States Phone: TEGG SERVICE CONTRACTOR (TSC) O'Neill Electric Inc. 6143 Osgood Ave. N. Stillwater, MN 55082 Phone:

("Agreement") constitutes the entire agreement between the aforementioned parties and includes scope of service, equipment covered, guarantees, terms and conditions, pricing and payment responsibilities for electrical services provided at:

St. Paul Yacht Club 375 Water St W St. Paul, Minnesota 55107 Solution No.: <u>BAS06400645CL</u> Agreement No.: <u>BAS06400645CL</u>

The Scope of Service provided under this Agreement shall include the selected Service Option below. (See Service Options for details.)

TEGGPrime Guarantee: A Full Service Guaranteed Maintenance Solution

- TEGGPremium Guarantee: A Predictive and Proactive Testing & Service Guaranteed Solution
- TEGGBasic Guarantee: A Thermographic and Ultrasonic Guaranteed Solution

TEGGBuilders Guarantee: A New Construction Extended Guarantee Solution

TEGGStandard: Energized and/or De-Energized Testing and Service Solution

This Agreement takes effect on <u>8/9/2024</u> and will continue for an original term of <u>36 Months</u>) months. Unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date, it shall thereafter renew on a year-to-year basis and the service intervals shall repeat. All renewals are subject to the Terms and Conditions of this Agreement.

### Agreement Price and Payment Terms:

Your annual Agreement Price based upon the work detailed in the Service Option is:

| First Year  | \$12,667.00 |
|-------------|-------------|
| Second Year | \$11,885.00 |
| Third Year  | \$11,885.00 |

Payment for these services shall be made Annually in accordance with the Terms and Conditions of this Agreement. This annual Agreement Price is subject to adjustment on each commencement anniversary to reflect increases/decreases in labor, material and other costs.

#### Your and Our Acceptance:

This Agreement will become effective only after acceptance as evidenced by the respective signatures of the parties' authorized representatives. This Agreement includes all of your and our obligations. No person has authority to make any claim, representation, promise or condition on our behalf that is not documented within this Agreement or an approved Addendum.

Authorized For: St. Paul Yacht Club

Date

Date

Authorized For:

O'Neill Electric Inc.

Signature

Signature

| Kristina Cummings |                       |
|-------------------|-----------------------|
|                   | General Manager       |
| Phone             | TEGG Service Division |
|                   |                       |

### TO ORDER SERVICES UNDER THIS AGREEMENT WITH A PURCHASE ORDER, PLEASE PROVIDE THE FOLLOWING:

PO Number

Customer Signature

NOTE: When issuing a purchase order for this Agreement, the services, responsibilities, terms and conditions for both parties remain as detailed in this Agreement.

Date of Issue

### DEFINITIONS

You should note the following words have special meaning throughout the Agreement:

- 1. "You" and "Your" mean St. Paul Yacht Club and all of its internal and external representatives.
- 2. "We", "Our", "Ours" and "Us" mean O'Neill Electric Inc. and all of its internal and external representatives.
- 3. "EDS" means your Electrical Distribution System as defined in the Terms and Conditions.
- "Covered Components" means those components of the EDS that are listed in the System Components and Planned Service Interval Schedule of this agreement.
- 5. "Guarantee" means a repair or replacement provision for Covered Components of your EDS as stipulated in the Service Option and defined in the TEGG Service Guarantees section.
- 6. "Sudden and Accidental Breakdown" means an unexpected event during normal operation that causes direct physical damage to a Covered Component by artificially generated current, including arcing, that damages electrical devices, appliances, or wires, and necessitating repair before being returned to service.

### SERVICE OPTIONS

TEGGPrime Guarantee includes predictive and proactive testing and analysis, including infrared thermography, ultrasonic inspection, voltage-ampere diagnostics, power quality measurement, visual inspection, and minor energized service maintenance of Covered Components of your EDS. Minor service maintenance includes such tasks as replacing knockouts, external cleaning of enclosures, etc. that can be performed safely while in an energized mode. TEGG Premium includes a full repair or replacement Guarantee against any Sudden and Accidental Breakdown of any Covered Components of your EDS that are satisfactorily tested and accepted by us into the program, and includes downstream resultant damage protection for your EDS. See Terms and Conditions for more details. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

**TEGGPremium Guarantee** includes predictive and proactive testing and analysis, including infrared thermography, ultrasonic inspection, voltage-ampere diagnostics, power quality measurement, visual inspection, and minor energized service maintenance of Covered Components of your EDS. Minor service maintenance includes such tasks as replacing knockouts, external cleaning of enclosures, etc. that can be performed safely while in an energized mode. TEGG Premium includes a full repair or replacement Guarantee against any Sudden and Accidental Breakdown of any Covered Components of your EDS that are satisfactorily tested and accepted by us into the program, and includes downstream resultant damage protection for your EDS. See Terms and Conditions for more details. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

TEGGBasic Guarantee includes predictive and proactive testing and analysis, including infrared thermography, ultrasonic inspection, voltage-ampere diagnostics, power quality measurement, visual inspection, and minor energized service maintenance of Covered Components of your EDS. Minor service maintenance includes such tasks as replacing knockouts, external cleaning of enclosures, etc. that can be performed safely while in an energized mode. TEGG Premium includes a full repair or replacement Guarantee against any Sudden and Accidental Breakdown of any Covered Components of your EDS that are satisfactorily tested and accepted by us into the program, and includes downstream resultant damage protection for your EDS. See Terms and Conditions for more details. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

TEGGBuilders Guarantee includes predictive and proactive testing and analysis, including infrared thermography, ultrasonic inspection, voltage-ampere diagnostics, power quality measurement, visual inspection, and minor energized service maintenance of Covered Components of your EDS. Minor service maintenance includes such tasks as replacing knockouts, external cleaning of enclosures, etc. that can be performed safely while in an energized mode. TEGG Premium includes a full repair or replacement Guarantee against any Sudden and Accidental Breakdown of any Covered Components of your EDS that are satisfactorily tested and accepted by us into the program, and includes downstream resultant damage protection for your EDS. See Terms and Conditions for more details. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

TEGG Standard may include, but is not limited to, predictive and proactive testing, including infrared thermography, ultrasonic inspection, voltage-ampere diagnostics, power quality measurement, visual inspection, minor energized service maintenance and deenergized service of the scheduled components of your EDS. TEGG Standard does not include a repair or replacement Guarantee.

### SERVICE DELIVERABLES

Energized Maintenance Service

De-energized Maintenance Service

### Preventive Maintenance

**Testing and Analysis** 

Predictive Proactive Testing
 Energized Analysis
 De-energized Analysis
 True RMS Voltage and Current
 Harmonics Voltage and Current

Infrared Thermography and Ultrasonic Testing

| Infrared Thermography |
|-----------------------|
| Ultrasonic Testing    |
| Visual Inspection     |

### OUR RESPONSIBILITIES INCLUDE:

- 1. Provide a continuing managed process of professional Predictive and Proactive Services as specified on the System Planned Service Interval Schedule.
- 2. If included, provide consultative input for developing the Capital Asset Management Plan for your EDS.
- Utilize TEGGPro<sup>®</sup>, a customized, task-oriented, computer-based asset management program developed exclusively for TEGG Service Customers.
- 4. Tag and assign a unique identification (ID) number to each component to be serviced.
- 5. Make appropriate notations and corrections on your existing one-line electrical drawings (when applicable).
- Assure that only Certified TEGG Technicians and/or Certified TEGG Electricians (as appropriate) perform the services provided in this Agreement.
- 7. Assure that our staff always check-in and checkout with you and provide you with a copy of the detailed TEGG Service Report at the conclusion of each visit.
- 8. Assign a Lead Technician/Electrician to have Primary Responsibility for work to be performed within your facility.
- 9. Coordinate all work with your staff to assure safety and minimal disruption of your operations.
- 10. Redeem all commitments made to you in a professional and timely manner, in compliance with both the applicable electrical code and ABM Franchising Group's Standards of Performance.
- 11. Provide you with our Preferred Service Customer Discount for any electrical labor requirements above and beyond the scope of this Agreement.
- 12. Assist you in coordinating the de-energizing of your EDS, as required, with the appropriate utility company.
- 13. Repair or replace any EDS Covered Component per the applicable Service Option and Guarantee selected.

### YOUR RESPONSIBILITIES INCLUDE:

- 1. Assign a Primary Contact with whom we should work to assure the proper coordination of our work.
- 2. Provide us with a copy, if available, of all electrical one-line drawings or prints.
- 3. Assign, if required, an escort to provide our Certified TEGG Service personnel with appropriate access to electrical components and/or areas.
- Provide us with your protocols and regulations regarding working within your facility, such as: parking, sign-in/sign-out and security procedures, emergency contacts, and other appropriate information.
- 5. Permit only our representatives to perform work on the covered electrical components, as we will only Guarantee our work and not the work of other parties.
- 6. Assure that the applicable electrical components are under load when our energized service and/or predictive and proactive testing services take place.
- 7. If de-energized work is scheduled within your facility, assure that the necessary occupants are provided with advance notification of the impending electrical outage and its anticipated duration.
- 8. Coordinate the de-energizing of your electrical system, as required, with the appropriate utility.
- 9. Bear the cost to repair or replace any Covered Component deemed by us to be in a worn or doubtful condition. Should you choose to not make the required repair or replacement, the component shall continue to receive regular service, but is automatically removed from the repair or replacement Guarantee provisions of this Agreement.
- 10. If included, work with us to help you develop a Capital Asset Management Plan for your electrical distribution system.
- 11. Provide us with your critique of our services and suggestions for on-going improvements as part of our Customer Assurance Review and Evaluation program.

### **TEGG SERVICE GUARANTEES**

**TEGGPrime Guarantee** – Guarantee shall become effective upon the satisfactory initial tests and inspection of the Covered Components and acceptance by us. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

If worn or doubtful components are discovered during any regularly scheduled energized or de-energized service inspection, and these Covered Components have not incurred a Sudden and Accidental Breakdown, these components must be repaired or replaced by you for the Guarantee to remain in effect. If you decide not to repair or replace these components, they will continue to receive regular scheduled service, but shall be automatically removed from the Guarantee provisions.

If as a direct result of a Sudden and Accidental Breakdown of a Covered Component there is any additional damage to your EDS, which was caused directly by the Covered Component breakdown, we will repair or replace, whichever is less, the additional damaged electrical equipment of the EDS at no charge to you. Further, we will provide 24X7 emergency response as necessary to expedite the repair.

**TEGGPremium Guarantee** – Guarantee shall become effective upon the satisfactory initial tests and inspection of the Covered Components and acceptance by us. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

If worn or doubtful components are discovered during any regularly scheduled energized or de-energized service inspection, and these Covered Components have not incurred a Sudden and Accidental Breakdown, these components must be repaired or replaced by you for the Guarantee to remain in effect. If you decide not to repair or replace these components, they will continue to receive regular scheduled

service, but shall be automatically removed from the Guarantee provisions.

If as a direct result of a Sudden and Accidental Breakdown of a Covered Component there is any additional damage to your EDS, which was caused directly by the Covered Component breakdown, we will repair or replace, whichever is less, the additional damaged electrical equipment of the EDS at no charge to you. Further, we will provide 24X7 emergency response as necessary to expedite the repair.

TEGGBasic Guarantee – Guarantee shall become effective upon the satisfactory initial tests and inspection of the Covered Components and acceptance by us. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

If wom or doubtful components are discovered during any regularly scheduled energized or de-energized service inspection, and these Covered Components have not incurred a Sudden and Accidental Breakdown, these components must be repaired or replaced by you for the Guarantee to remain in effect. If you decide not to repair or replace these components, they will continue to receive regular scheduled service, but shall be automatically removed from the Guarantee provisions.

If as a direct result of a Sudden and Accidental Breakdown of a Covered Component there is any additional damage to your EDS, which was caused directly by the Covered Component breakdown, we will repair or replace, whichever is less, the additional damaged electrical equipment of the EDS at no charge to you. Further, we will provide 24X7 emergency response as necessary to expedite the repair.

**TEGGBuilders Guarantee** – Guarantee shall become effective upon the satisfactory initial tests and inspection of the Covered Components and acceptance by us. Our Guarantee is conditional on the initial and annual energized maintenance service inspections, regardless of lapse time and expires upon cancellation or termination of this agreement.

If worn or doubtful components are discovered during any regularly scheduled energized or de-energized service inspection, and these Covered Components have not incurred a Sudden and Accidental Breakdown, these components must be repaired or replaced by you for the Guarantee to remain in effect. If you decide not to repair or replace these components, they will continue to receive regular scheduled service, but shall be automatically removed from the Guarantee provisions.

If as a direct result of a Sudden and Accidental Breakdown of a Covered Component there is any additional damage to your EDS, which was caused directly by the Covered Component breakdown, we will repair or replace, whichever is less, the additional damaged electrical equipment of the EDS at no charge to you. Further, we will provide 24X7 emergency response as necessary to expedite the repair.

### ELECTRICAL SYSTEM ANALYSIS REPORT/ Web Based Application TEGGPro View:

Your authorized representative will be immediately informed, while we are on site, of any serious condition or safety hazard that we identify.

At the completion of our predictive and proactive service visits, we will compile the results of all inspections, measurements, surveys, and predictive and proactive service activities. We will then analyze these results to ascertain the condition of the Covered Components. The analysis will be documented in a TEGG Service Electrical Systems Analysis (ESA) report, which will be shared only with your authorized representative(s).

The Electrical Systems Analysis report will be reviewed with you, and include any recommended repairs, solutions, opportunities for improved electrical system efficiency, reduced electrical utility costs, improved safety conditions and/or minimize the risk of downtime. If any Covered Component under this Agreement is found to be in a worn or doubtful condition, we will provide you with the options and associated costs to either: (1) repair or replace the doubtful component; or (2) automatically remove the doubtful component from the Guarantee repair or replacement provision of this Agreement.

The service activities will be directed and scheduled, on a regular basis, with the Contractor's comprehensive computerized Electrical Asset Management system, based upon manufacturer's recommendations, equipment location, application, type, age, and run-time. The Owner shall be kept informed of the program's progress and results on a continuing basis by the Contractor via our proprietary, Web-Based software application, TEGGPro View; which is a module of the Contractor's computerized Electrical Asset Management system that makes reports available electronically. You will be given a unique username and password to access your Electrical Assets and Testing/Maintenance history.

#### AGE AND OBSOLESCENCE OF EQUIPMENT:

At our initial and annual re-inspection service visits we will identify any Covered Components that have reached or exceeded their useful life expectancy or are in a worn and doubtful condition necessitating a recommended repair, refurbishment, upgrade or replacement. Upon such discovery, we will provide you with a separate proposal for repairs with associated cost. Should you choose to not make the required repair or replacement, the component shall continue to receive regular service, but is automatically removed from the repair or replacement Guarantee provisions of this Agreement.

If the Customer elects to have any repairs or replacements of Covered Components performed by someone other than the Authorized TEGG Service Provider, the Covered Components must be re-certified by the Authorized TEGG Service Provider at the customer's expense, prior to extending the Guarantee provisions.

### TERMS AND CONDITIONS:

Accessibility: In order for us to perform the required services for you in a cost-effective manner and for the price guaranteed in this Agreement, you agree to permit us free and timely access to areas, electrical system(s), circuit(s) and/or equipment, and allow us to energize and de-energize the electrical system and/or circuits and to start and stop the equipment as necessary. No equipment will be turned off without your prior approval. All planned work under this Agreement will be performed during our normal working hours unless otherwise stipulated elsewhere in this Agreement.

Acceptance of Equipment: The annual Agreement Price is conditioned upon the Covered Components being in a satisfactory condition with no worn or doubtful components. If the initial and annual predictive and proactive inspection visit and the resulting Electrical Systems Analysis indicates that a repair or replacement of worn or doubtful components is required, a firm quotation for this repair or replacement will be provided to you for approval. Should you not authorize the repair or replacement, those worn and doubtful component(s) are automatically removed from the Guarantee repair or replacement provisions of this Agreement. We will continue to provide all maintenance services on these components per the Service Option exclusive of the repair and replacement Guarantee.

### **Electrical Distribution System:**

For the purpose of this Agreement, the electrical distribution system (EDS) is defined as all wiring, cables, conductors and components within the Customer's premises used for the distribution of electricity from the point of attachment to the utility to the connection at the line side of any final installed load and includes all of the Customer's switchgear, breakers, disconnects, auto transfer devices, batteries, power conditioners, capacitors, power distribution centers, motor control centers, and motor controllers that are used to distribute power within the Customer's facility, but does not include any rotating electrical equipment. If rotating electrical equipment is included in the Agreement, the scope of this Agreement then applies only to the electrical components of such rotating equipment and does not include any prime mover or driven equipment, such as an engine, turbine, compressor, pump or machine.

### Exclusions:

This Agreement does not include responsibility for the design of the system; obsolescence of equipment or parts; non-maintainable parts (such as conduit, fuses, etc.), repair or replacement necessitated by action of the elements or forces of nature (such as lightning and electrical storms), vandalism, fire, misuse or abuse of the system(s); work performed on the system(s) by anyone other than our representatives; negligence of others (including you); your failure to properly operate the system (such as overloading of circuits); requirements of governmental, regulatory or insurance agencies; electrical utility power deficiencies (such as surges, phase loss or power loss); the operation of a safety device, the depletion of a battery charge or the inability of batteries to hold a charge; or other causes beyond our control. The Guarantee repair or replacement provisions shall not apply to feeder cables, wires outside the Covered Component, conduit, fuses or any components rated at greater than 38kV.

Payment Terms: The Customer shall be invoiced upon signing this Agreement and prior to service delivery. You agree to promptly pay invoices within «paymentDue» days of receipt. Should a payment become «paymentDelinquent» days or more delinquent, we may stop all work under this Agreement without notice and/or terminate this Agreement. If this happens, the entire Agreement Price (less prior payments) will become due and payable immediately upon demand.

In the event we must commence third party collection or arbitration in order to recover any amount payable under this Agreement, you agree to reimburse us for all costs and attorneys' fees when incurred by us.

Taxes: You agree to be responsible for all applicable taxes on the services and/or materials provided.

Extra Work: If you require any alteration to or deviation from this Agreement involving extra work, you agree that the cost of material and/or labor will be an extra charge over this Agreement price.

Structures & Buildings: Unless otherwise stated elsewhere in this Agreement, we will not be required to move, replace or alter any part of the building or structures in the performance of this Agreement.

Work Performed by Others: Unless otherwise stated elsewhere in this Agreement, we will not be responsible for work that is performed by anyone other than our representatives. Therefore, you agree to permit only our personnel or agent(s) to perform the work included in the scope of this Agreement. Should anyone other than our representatives perform such work, we may, at our option, terminate this Agreement or eliminate the involved component(s) from the Guarantee repair or replacement provision of this Agreement.

Urgent Call Out: If an Urgent Service call is made at your request and inspection indicates a condition, which is not covered under this Agreement, we may charge you for our services at the rate then in effect.

**Responsibility for Tools & Equipment:** If you request a multi-day power quality monitoring service, we may have to leave materials, tools, instruments, and/or equipment at your premises, and you agree to be responsible for any loss or damage to our materials, tools, instruments, and/or equipment while stored on your premises. You also agree to bear the risk of any loss or damage to the work that has been completed by us.

Hold Harmless: In the unlikely event that there is a claim, damage, loss or expense that is caused in whole or in part by any active or passive act or omission by you, anyone directly or indirectly employed by you or for anyone for whose act you may be liable, then, to the fullest extent permitted by law, you will defend, indemnify and hold harmless our representatives and us from and against these claims,

damages, losses and expenses including but not limited to attorneys' fees arising out of or resulting from the performance of our work under this Agreement.

Hazardous Communications: In order to comply with OSHA Hazard Communication Standard Regulations, you agree to make available to our personnel all pertinent Material Safety Data Sheets (MSDS) if required.

Hazardous Substances: Our obligations under this proposal and any Agreements do not include the identification, abatement or removal of any asbestos products or other hazardous substances. In the event such products or substances are encountered, our sole obligation will be to notify you of the existence of such products and materials. We will have the right thereafter to suspend our work until such products or materials and resultant hazards are removed. The time for completion of the work under this Agreement shall be extended to the extent caused by the suspension of work, and the Agreement Price will be equitably adjusted.

**Delays Outside Our Control:** In the unlikely event that there is a delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes (including those by our representatives), lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond our control, you agree that we will not be liable for this delay, loss, damage or detention.

Loss of Profits: Under no circumstances, whether arising in contract, tort (including negligence), equity or otherwise, will we be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims of your tenants or clients, or any special, indirect or consequential damages.

Limits of Liability: We guarantee that our performance of services under this Agreement will be in accordance with generally accepted trade practices for similar services. In no event will our liability exceed the total amount of compensation we receive for the services rendered, except for the cost of repair or replacement of equipment covered under the Guarantee Repair or Replacement provision of this Agreement. Said Repair or Replacement Guarantee shall be limited to a maximum \$100,000 Limit of Loss. Also included are Express Shipments, and/or other miscellaneous items not to exceed \$5,000.00.

**Dispute Resolution:** Should a dispute arise between you and us that remains unresolved, then either party may seek exclusive relief through the procedures of the American Arbitration Association (AAA), Commercial Arbitration and Mediation Center for the Americas (CAMCA), or any equivalent recognized independent arbitrating organization. A single arbitrator shall decide all disputes. The arbitrator shall render a decision no later than nine months after the demand for arbitration is filed, and the arbitrator shall state in writing the factual and legal basis for the award. Judgment may be entered upon the award in the highest state or federal court having jurisdiction over the matter. The prevailing party shall recover all costs, including attorney's fees, incurred as a result of the dispute. A prevailing party is a party that recovers at least 75% of its total claims or that is required to pay no more than 25% of the claims made against it.

We both agree that any action through arbitration against either of us relating to any breach of this Agreement must be commenced within one (1) year from the date of the work.

Warranty: We warrant that our workmanship on all installations and repairs shall be performed in a good and workmanlike manner and that parts repaired or replaced by us will be free from defects in workmanship and material for one year. WE DISCLAIM ALL OTHER WARRANTIES ON THE EQUIPMENT FURNISHED UNDER THIS AGREEMENT, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Purchase Orders: You acknowledge and agree that any purchase order issued by you, in accordance with this Agreement, is intended only to establish payment authority for your internal accounting purposes. No purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included in your purchase order will have any force or effect.

Changes: This Agreement shall not be subject to change or modification other than by a writing to which both parties are signatories.

Early Termination: In the event you terminate this Agreement for any reason other than our breach before its intended expiration date. you agree to pay the entire stated price for the year of cancellation or reimburse all costs for the work performed to date, whichever is greater.

Severability: Any provision of this Agreement that in any way contravenes the law of any state or country in which this Agreement is effective, will, to the extent the law is contravened, be considered separable and inapplicable and will not affect any other provision or provisions of this Agreement.



### Cost Benefit Analysis Worksheet TS-4.1

**Developed Specifically for:** 

NAME & ADDRESS St. Paul Yacht Club, 375 Water St W ,St. Paul, Minnesota 55107

Chris Little

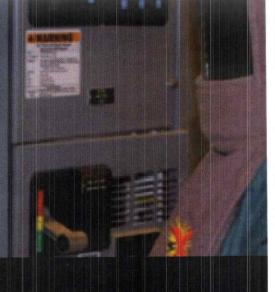
Sales Professional

3. Annual Risk of Replacing Failed Electrical Distribution Equipment

|               | mated Averages Based Upon: RS Means, CMD, Kingston, MA, "Building Construction Cost Data")   | A STATE AND A STATE AND A STATE | 100                        | State States         |
|---------------|--|---------------------------------|----------------------------|----------------------|
| Price         | es shown are estimated U.S. averages and shown in either US, AU or CN dollars as applicable. |                                 |                            |                      |
| 15.245        | 600 VAC EDS COMPONENTS   | US Dollars                      | Shared Service             | US Dollars           |
|               |  | UNIT PRICE                      | QTY.                       | TOTAL                |
| 1 2           | Switchgear - Incoming Main Service (Per Section) (>= 2000A)                                  | \$22,532                        | 0                          |                      |
| 3             | Switchgear Safety Disconnects/Isolator/Fused Switch  | \$9,775                         | 0                          |                      |
| 3<br>4        | Switchgear Molded Case Breakers =>400A<br>Switchgear Draw-out Breakers/Power Breakers        | \$3,775                         | 0                          |                      |
| 5             | Distribution Switchboard Multi Cover (Per Section)   | \$4,854                         | 0                          |                      |
| 6             | Switchboard Disconnects >400A  | \$22,532                        | 0                          |                      |
| 7             | Switchboard Molded Case Breakers =>400A  | \$9,775                         | 0                          |                      |
| 8             | Switchboard molded Case Breakers =>400A<br>Switchboard Draw-out Breakers/Power Breakers      | \$3,775                         | 0                          |                      |
| 9             |  | \$4,854                         | 0                          |                      |
| 10            | Distribution Panel Single Front (> 400 amp)<br>Branch Circuit Panel =< 400 amp               | \$7,652                         | 0                          |                      |
| 11            | Motor Control Center (Per vertical section)  | \$5,184                         | 99                         | \$513,               |
| 12            | MCC: Combination Motor Starters  | \$22,990                        | 0                          |                      |
| 13            | MCC: Motor Starters  | \$3,104                         | 0                          |                      |
| 14            | MCC: Safety Disconnect   | \$2,250                         | 0                          |                      |
| 15            |  | \$1,046                         | 0                          |                      |
| 16            | Individual Disconnect Switch >400A   | \$3,775                         | 0                          |                      |
| 17            | Individual Disconnect Switch >400A   | \$3,104                         | 23                         | \$71,3               |
|               | Individual Combination Motor Starter   | \$2,250                         | 0                          |                      |
|               | Individual Motor Starter   | \$10,719                        | 0                          |                      |
| 11 P 9 1 La 1 | 480V/208V/120V Transformer - Dry => 250 kva  | \$20,105                        | 0                          |                      |
| 24            | 480V/208V/120V Transformer - Dry => 250 kva  | \$6,499                         | 0                          |                      |
| 22            | Power Factor Correction Capacitors   | \$1,594                         | 0                          |                      |
| 23            | Lighting Contactor   | \$2,250                         | 0                          |                      |
|               | Power Distribution Unit  | \$9,924                         | 0                          |                      |
| 25            | Wire Trough/Large Junction Boxes   | \$1,618                         | 0                          |                      |
| 26            | Bus Duct - Vertical or Horizontal (Per 10' section)  | \$5,865                         | 0                          |                      |
|               | Bus Duct - Vertical of Horizontal (Per 10' section)  | \$4,888                         | 0                          |                      |
| -             | Non EDS Specialty Components   |                                 | QTY.                       |                      |
|               | Auto Transfer Switch =<400A  | \$7,223                         | 0                          |                      |
|               | Auto Transfer Switch >400A   | \$26,427                        | 0                          |                      |
| 29            | Generators < 100kW (Electrical Only)   | \$21,034                        | 0                          |                      |
| SU            | Generators 101kW-250kW (Electrical Only)   | \$49,780                        | 0                          |                      |
| 51            | Generators 251kW-500kW (Electrical Only)   | \$99.371                        | 0                          |                      |
| 32            | Generators 501-750kW (Electrical Only)   | \$202,921                       | 0                          |                      |
| 33            | Generators 751-1000kW (Electrical Only)  | \$255,735                       | 0                          |                      |
| 34            | Variable Frequency Drives =<50hp   | \$6,499                         | 0                          |                      |
| 35            | Variable Frequency Drives 51hp-200hp   | \$22,741                        | 0                          | in the second second |
|               | Motors =< 50 HP  | \$3,135                         | 0                          |                      |
| 37            | Motors 50HP to 200 HP  | \$11,562                        | 0                          |                      |
| 88            | Motors 200HP to 500 HP   | \$11,362                        | 0                          |                      |
| 39            | Uninterruptible Power Supply UPS <50kVA  | \$53,933                        | 0                          |                      |
| 10            | Uninterruptible Power Supply UPS =>50kVA   |                                 | O DE MUSICA DE CARTO PORTA |                      |
| 1             | FLA Battery Maintenance No. of Cells   | \$114,607                       | 0                          |                      |
| 2             | VRLA Battery Maintenance No. of Cells  | \$674                           | 0                          |                      |

| 5kV - 38kV Medium Voltage Components                        |                 | QTY.                                 |             |
|---|-----------------|--------------------------------------|-------------|
| 43 5kV-15kV Switchgear                                      | \$30,337        | 0                                    |             |
| 44 SkV-15kV Disconnects (Enclosed)                          | \$16,315        | 0                                    |             |
| 45 5kV-15kV Disconnects (Open)                              | \$24,809        | 0                                    |             |
| 46 5kV-15kV Air Circuit Breakers: Draw Out                  | \$66,607        | ō                                    |             |
| 47 5kV-15kV Air Circuit Breakers: Fixed                     | \$22,537        | 0                                    |             |
| 48 15kV Oil Circuit Breakers (Detanked)                     | \$59,326        | 0                                    |             |
| 49 15kV Oil Circuit Breakers ( No Detanking)                | \$59,326        | ō                                    |             |
| 50 15kV Vacuum Breakers                                     | \$56,225        | 0                                    |             |
| 51 15kV SF6 Breakers  | \$226,517       | 0                                    |             |
| 52 23kV-38kV Switchgear                                     | \$30,337        | 0                                    |             |
| 53 28kV-38kV Disconnects (Enclosed)                         | \$16,315        | 0                                    |             |
| 54 28kV-38kV Disconnects (Deen)                             | \$10,515        | 0                                    |             |
|   |                 |                                      |             |
| 55 23kV-38kV Air Circuit Breakers: Draw Out                 | \$66,607        | 0                                    |             |
| 56 23kV-38kV Air Circuit Breakers: Fixed                    | \$22,537        | 0                                    |             |
| 57 23kV-38kV Oil Circuit Breakers (No Detanking)            | \$59,326        | 0                                    |             |
| 58 23kV-38kV Oil Circuit Breakers (Detanked)                | \$59,326        | 0                                    |             |
| 59 23kV-38kV Vacuum Breakers                                | \$56,225        | 0                                    |             |
| 50 23kV-38kV SF6 Breakers                                   | \$226,517       | 0                                    |             |
| 51 SkV Motor Starters                                       | \$37,753        | 0                                    |             |
| 52  5kV-15kV Oil Filled Transformers =< 500kVA              | \$22,921        | 0                                    |             |
| 53 5kV-15kV Oil Filled Transformers 501kVA-5000kVA          | \$69,438        | 0                                    |             |
| 64 SkV-15kV Dry Transformers =<500kVA                       | \$24,135        | 0                                    |             |
| 65 5kV-15kV Dry Transformers >501kVA - 5000kVA              | \$72,135        | 0                                    |             |
| 56 23kV-38kV Oil Filled Transformers =< 500kVA              | \$31,011        | 0                                    |             |
| 57 23kV-38kV Oil Filled Transformers 501kVA-5000kVA         | \$83,596        | 0                                    | Sale - Mar  |
| 68 15kV Voltage Regulators                                  | \$254,831       | 0                                    |             |
| 69 23kV-38kV Voltage Regulators                             | \$254,831       | 0                                    |             |
| 70 5-15kV Feeder Cables per L.Ft. (Each Phase)              | \$647           | 0                                    |             |
| 71 5-15kV Busways (per 10 Ft. Sections)                     | \$9,438         | 0                                    |             |
| 72 Control Panel Sections                                   | \$3,371         | 0                                    |             |
| 73 Meter Calibration  | \$472           | 0                                    |             |
| 74 Relay Calibration  | \$1,618         | 0                                    |             |
| 69kV to 115kV High Voltage Components                       |                 | A CONTRACTOR OF THE                  |             |
| (NOTE: not included in Guarantee)                           |                 | OTV                                  |             |
| 75 69kV-115kV Disconnects (Open)                            |                 | QTY.                                 |             |
| 75 SOLV 445LV OIL Circuit Declary (D. 1. 1. 1.              | \$65,000        | 0                                    | a lat frank |
| 76 69kV-115kV Oll Circuit Breakers (Detanked)               | \$175,000       | 0                                    |             |
| 77 69kV-115kV Oil Circuit Breakers ( No Detanking)          | \$175,000       | 0                                    |             |
| 78 69kV-115kV Vacuum Breakers                               | \$125,000       | 0                                    |             |
| 79 69kV-115kV SF6 Breakers                                  | \$125,000       | 0                                    |             |
| 30 69kV-230kV Open Gang Operated Switch                     | \$115,000       | 0                                    |             |
| 81 69kV Oil Filled Transformers =< 500kVA                   | \$0             | 0                                    |             |
| 82 69kV Oil Filled Transformers 501kVA-5000kVA              | \$0             | 0                                    |             |
| 33 115kV Oil Filled Transformers =<5mVA                     | \$0             | 0                                    |             |
| 84 115kV Oil Filled Transformers >5mVA - 20mVA              | \$0             | 0                                    |             |
| 85 230kV Oil Filled Transformers =<100mVA                   | \$0             | 0                                    |             |
| 36 69kV Voltage Regulators                                  | \$0             | 0                                    |             |
| 37 115kV Voltage Regulators                                 | \$0             | 0                                    |             |
| 88 Meter Calibration  | \$0             | 0                                    |             |
| 89 Relay Calibration  | \$0             | 0                                    |             |
| Additional Components                                       |                 | The subscription of the subscription |             |
| (NOTE: not included in Guarantee)                           |                 | 07                                   |             |
| 30 other  | Wanted Street B | QTY.                                 |             |
| 91 Other  | \$0             | 1                                    |             |
| 92 Other  | \$0             | 0                                    |             |
| 002 ABM Franchising Group All Rights Reserved (Rev. 12.6.22 | \$0             | 0                                    |             |
|   | TOTAL           | 123                                  | \$584,6     |

## DOES YOUR FACILITY NEED TO BE NFPA 70E ARC FLASH COMPLIANT?



## Are your workers at risk when working on energized electrical installations?

### Why do you need to be compliant?

- Protect your assets (Personnel & Facility)
- Limit your liability
- OSHA is using NFPA 70E as a national consensus standard for citations
- Identify potential hazards
- Reduce the risk of violations and citations
- How do you become compliant?

## **6 Point Compliance Checklist**

- 1. Maintain an updated NFPA 70E safety plan.
- 2. Train and qualify employees in NFPA 70E compliance
- 3. Generate, update and post a single-line diagram
- 4. Perform an Arc Flash Risk Assessment then apply Arc Flash labels
- 5. Provide employees with Personal Protective Equipment (PPE)
- 6. Electrical Predictive and Preventive Maintenance per 2023 NFPA 70B Standard

## What if you don't become compliant?

- Increases your risk for electrical hazards
- Exposes your potential for willful violations
- Greatly increases your facility's liability
- Increases employee exposure to electrical hazards

## Contact your Electrical Maintenance & Safety Experts at O'Neill Electric



## Chris Little | 612.494.1293

Preventative Maintenance Consultant ChrisL@oneillelectricmn.com



## OSHA

1) Generally Duty Clause 5(a) (1) and 2) Subpart I PPE 1910.132(d)(1)

Every employee has a right to a place of employment which is free from hazards. Employers shall complete a hazard assessment, identify and provide PPE to protect those employees.





# Strategic Planning August report (updated 8/8/2024)

It's been a great start to the year with tons of awesome ideas submitted. We've reviewed the list and narrowed down our initial focus to three items. The next or fourth item would be to construct a new shop/ office/ partner space to replace the existing ones. That will take considerable time to get consensus on, design, approvals from the city, etc. and build so it is more likely in year 2-4.

We are still in the process of refining and planning each of the below ideas and have enough substantive detail for at least 2 of the three so far.

Those three ideas are:

- 1) Enhance the club by protecting good trees and removing dead trees, invasive species, etc. around the Lower Harbor and Upper Harbor as well as the yard.
  - LH: Remove invasive species trees and shrubbery (typically buckthorn) Remove dead trees and limbs as identified by St Paul parks / arborist
  - UH: Remove invasive species trees and shrubbery (typically buckthorn) Remove dead trees and limbs as identified by St Paul parks / arborist
  - Yard: Remove all invasive species trees and shrubbery (typically buckthorn) Range: Remove to 10' away from fencing

Remove dead trees and limbs as identified by St Paul parks / arborist Clear invasives away from office

Protect: establish protection for trees that are healthy and within 50' of shoreline -Fencing or netting, etc. to be determined with help from DNR.

Cost: We've gathered estimates from arborists for tree removal. Tree removal estimates range from \$40k to \$85k.

2) Install a boat dock at the Lilydale Regional Park boat launch ramp.

Draft design submitted by MinnCor --Treadplate at start of entrance ramp -30' x 6' entrance ramp -20' x 6' first section -20' x 8' fishing dock dogleg section -Railings on downstream sides and as adjusted for fishing dock usage -2-3 anchoring points (under further review)

-Portable, movement system for 32' boat launch entrance ramp

MinnCor has a history with the SPYC and has built many of the dock sections in use across our harbors. They build all docks requested by the MN DNR.

Pending quotes:

2-3 spud poles for anchoring, 10" or 12"

-anchoring subject to change once engineering reviews further

2-3 spud pole connection components

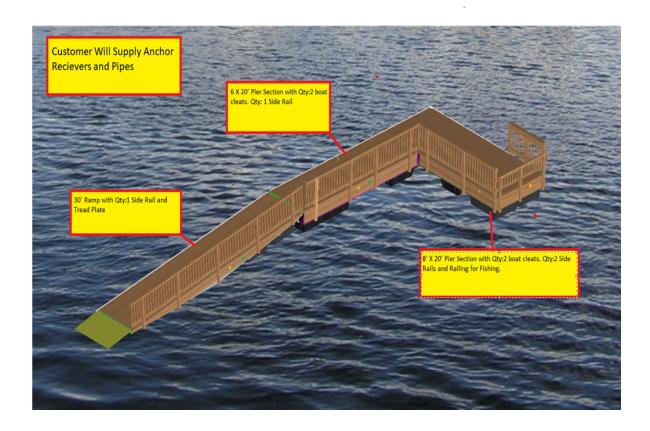
Cost: Minncor about constructing the dock and the quote is \$31,500 plus delivery. Portable dock ramp transport system : \$8,400

Spud Pole installation and connection : quote pending estimated to be

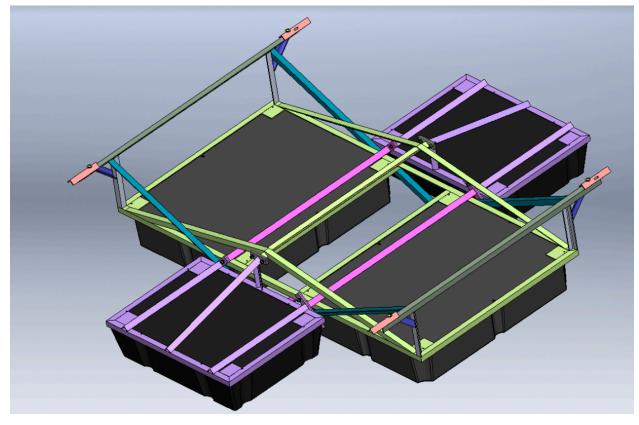
\$8k for mobilization

\$6-12k for installation including spud poles.

Total cost estimated to be \$53,900 to \$59,900 (estimate only)



Portable cradle for the extended ramp - used to be able to remove the ramp during high-water or as other needs dictate.



- 3) Assist the MN DNR and St Paul Parks and recreation to locate a wildlife camera.
  - a) Placement location approved by DNR, St Paul and SPYC.
    - i) MN DNR has completed supervisory review.
  - b) Camera placement, power, WiFi and other infrastructure under review.
    - i) Details of agreements further below. TO be presented to board.

The DNR team brought representatives to the St Paul Yacht Club.from their key departments and leadership on Thursday, July 18th. They were all in agreement that it is a great location and would like to proceed.

We have talked with the City and DNR to draw up what an agreement would look like. The city and DNR both agree this works well.

### Location:

The DNR Eagle camera would be positioned above and around an eagle nest in a cottonwood tree located alongside the ramp at Gate A near the Clubhouse.

### Provided by SPYC:

Electric and network connections will be provided to the DNR equipment by the St Paul Yacht Club. (rough estimate \$926 annual cost with dedicated Internet connection) Site access will be provided to the MN DNR and their partners so they will be able to maintain equipment and respond on-site as needed.

### Provided by MN DNR:

Electric, network and camera setup along with any tree trimming, permits, equipment, etc. will be provided by the MN DNR and their partners.

Occasionally, the MN DNR may host events on-site such as when they band the fledgling Eagles each year. These will be arranged by the MN DNR with the St Paul Yacht Club so we have sufficient time to clear the area.

### SPPR:

St. Paul Parks and Recreation will be noted as a sponsor on the MN DNR eagle camera website page.

Other: No mention of the SPYC will be on the website so as to avoid any belief that we can provide access, etc. People may figure out where the Eagle Camera is, but we don't want them calling us asking about them or jumping the fence, etc.

Cost: The wildlife camera should be minimal to no cost to the City or club. The camera and supporting infrastructure should draw less than an amp / hr. We have follow-up meetings to discuss various points with MN DNR, MinnCor and SPPR.

### Status of items 1, 2 and 3:

Item 1: Tree management: Kristina and Bill will work with SPPR liaison to get agreement on direction and any approval or changes they deem necessary along with a timeline to complete this year. Needs Board approval as well.

Item 2: Boat ramp dock: Kristina and Bill will work with SPPR liaison to get agreement on direction and any approval or changes they deem necessary. Once we have an agreement on direction we will finish gathering bids, put some items on order and get other stakeholders such as DNR and COE engaged and in agreement on the plan. Needs Board approval as well.

Item 3: DNR Eagle Camera - The SPYC and DNR along with SPPR are moving ahead with this plan. Installation activities will be finished later this fall per DNR partner work activities, etc. Board approved in July, but should approve the agreement noted earlier above.

Future or other items in progress for strategic planning:

Draw up an aerial view that has all or a lot of any structural changes we think of put together on it for a visual to share with members. We may not do them, may not do any of them, but we'd have a visual to engage our membership and partners in conversations.

-Brett has drawn up a good start to this and we discussed what should be added, etc. Brett will work on that further to add details.

We will be leading a group to gather requirements and initial design, etc. for a new shop / office/ partner space. This will take time to get moving, but all inputs are welcome anytime.

For those new to the club or long-term members not yet engaged. We meet on the 2nd and 4th Thursday of every month. One is zoom only and one is in-person only. The schedule can be found on the club calendar page. <u>https://www.stpaulyachtclub.org/calendar</u>

### FYI -

Strategic Planning's purpose, mission and timelines.

Committee Members: Bill Tschohl (Chair), Brett Cummings (Co-chair), Troy Janish, Lee Pfeilsticker. Dave Nelson

**Purpose:** Gather and develop projects from ideation to deliverables with input from stakeholders.

**Mission:** The Strategic Planning committee will serve to benefit the St. Paul Yacht Club, City of St. Paul's Parks and enhance our outreach to the community. The committee will deliver detailed plans with expected benefits, costs and ongoing maintenance analysis for club and board review and approval.

### Timeline:

### Spring meetings : gather ideas and concepts

All ideas are good ideas. That said, the ideas and concepts phase is not to revisit board decisions, but to gather ideas and even generate ways to gather more ideas via surveys, visits with area stakeholders, etc.

**Summer meetings:** refine list to 2-3 ideas for further project planning /development. From the ideas gathered in the Spring along with input from our St Paul Parks contract representative, determine which are meaningful projects to further evaluate and plan, budget, estimate further.

**Fall meetings:** Finish project planning and development, create presentations, verify costs and funding.

Projects should be as thoroughly designed as possible. Wherever possible they should have full design, benefits anticipated, cost analysis, anticipated timelines and agreement from any necessary committees such as amenities, operations, etc.

**Budget:** The committee has no fixed budget. That said, projects that partner with the City of St. Paul's Parks and are approved by the city can potentially lessen our lease payment if Parks agrees the item is mutually beneficial.

Note:

Projects should be fully developed before the November Board meeting to be included in the following year's budget, if approved. Location: <u>https://maps.app.goo.gl/SyLQm2X5vY2LxKov9</u> Marina strategic opportunity inputs gathered so far:

### **Essentials:**

Boat slips Boat and trailer storage Fuel dock

### Wants:

Boat ramps for visitors Boat rentals Business center Clubhouse Complimentary WiFi Fitness center and sauna Grills Kayaks and paddle board rentals Laundry Marina store Media equipment Picnic area Poolside bar Private beach access **RV** parking Shower facilities Tennis court Transient slippage Water skiing Waterfront pool Improved boat dock access

### Non-Boating or Programming activities that correlate well in the park

Biking Bird watching Guided history tours Photography Scooters Wildlife and wilderness exploration - WIIdlife camera? Run or race with canoes/ kayaks? Hidden falls to here? Food trucks and music in the yard, stop at pool& yacht Large boat moored for rental, living activities, programming on the river Balcony / patio area with roof, food trucks, music area accompanying Movies at night Music programming opportunities, etc. with local artists



### Meetings & Events

- 8/18 Monarch Run
- 8/22 Strategic Planning Meeting (Zoom Only)
- 8/22 Cave Tour & Big Band Dance Night
- 8/24 "Back to the 70s" Party (Lower Harbor)
- 8/30 "Jimmy Buffet Day Docktails" popup event (Lower Harbor)
- 9/10 General Meeting (Tacos provided)
- 9/21 Steak Fry (Free)
- 10/5 Pull Out Party