

# Saint Paul Yacht Club

Board Meeting Agenda

October 25, 2021

In-person in SPYC Clubhouse

Board Members Present										
c	Vice Cmdre	Secretary	Treasurer	Board	Board	Board	Board	Board	Board	Past Cmdre
Greg Jorgensen	Mike Patten	Bill Tschohl	Pat Boulay	Annie Stone	Brett Cummings	Kevin Goodspeed	Barbara Haake	Dennis Sando	Lynn Adler	Steve Nelson
x	Np	Np	x	x	x	x	x	x	x	Np
Minutes Approval (N/A for general meetings if no motions are made.)										
x		x	x		x	x			x	x

Call to Order: 6:30 p.m.

**Guests:** MJ Babcock, Tom Surprenant, Brian Erickson, Becky Weber

**Determination of Quorum:**

Yes, there is a quorum present

**Open forum:**


MJ Babcock said her boat was ready to be put into the water. She will go to the end of the Miller Dock for the winter. She still will have to install a bilge pump along with a CO2 monitor. The motor will go in next spring/summer.

**Agenda items:**

**Staff: Kristina Cummings**

- Fall haul-out progress, wrap-up work : The staff finished with pulling the boats out today. We got the pullout done two weeks earlier than last year.
  - Storage contract for winter
- Dredging status: The dredging is done for this year.
 

It is estimated that it will cost SPYC \$18,000 to get rid of the spoils. We have two geobags that are not completely filled with dredged material. We rented a pump for \$3,500 (at \$500/month). The spoils are not good enough to sell but someone might want the spoils for fill. We have to pay for the shipping of the geobags. We bought eight geobags. Need to move forward with deciding how we can get the spoils out before it freezes solid (move them out now). Andy Ristrom is helping with this. We would like someone to take it for free.
- Storage contract for winter
  - See attached for review and approval



Storage Contract  
draft from McClay-Alt

  - Jack stands – status of purchase and delivery
- Marinago setup and conversion –
  - Marinago is set up. Complaints have come in from our slipholders. They don't like multiple invoices. Kristina is working on combining the billing for each slipholder - for the people who have not paid. She doesn't see a lot of benefit with Marinago when she has to go through the invoices and has to rebill them. Our contract with Marinago is for one year. Slipholders want to find out what they paid for - they want the details. Pat Boulay said he got three invoices. Double billings happened to a lot of people. When the billing is wrong, Kristina has to take time to fix them. All of the bills are now out.
- Harbor security – next steps planned and, in the works,
  - No updates right now other than Kristina's email with the summary of a visit to the lower harbor from Sagal Abdirahman, Crime Prevention Coordinator from St. Paul's Police Department. Sagal's suggestion for better security on the lower harbor docks is to clean out some of the underbrush on the shoreside river banks.

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- Minneapolis boat show
  - SPYC has made reservations for a booth at the 2022 Boat Show. All of the metal mesh on the ramps are now turned and should have better grip when people walk on them.
- rotating the metal on the ramps for winter for slip prevention:
  - All of the metal mesh on the ramps have not yet been turned but the yard crew will be addressing that next, now that all boats are pulled.

### Committee reports and other items:

#### April Committee reports

##### Commodore – Staff report

- marina manager job description – Status
  - The Marina Manager Job Description will be emailed to the board members right away. Read it over and make adjustments if needed. This may move forward quickly. A suggestion was made that a vote could be taken by next Monday (11/1/21) just by email. Greg said if more discussion is needed or no agreement is arrived at, it could be discussed and voted on at SPYC's November 22nd board meeting.
- Employee handbook – Status
  - Employee Handbook: It was asked if anyone has a comment on the new SPYC Handbook that Brett Cummings, Greg Jorgensen and Bill Tschohl worked on. Barbara said she would like the IRS designation of SPYC being a 501(c)(7) non-profit organization added,
  - The working hours for full-time employees. Lynn asked if there were any weekend hours in the Handbook? If an employee works on the weekend, can they have a weekday off? Greg said this Handbook is supposed to provide "flexibility".
  - Pat suggested that maybe we should have someone look this Handbook over. He has worked with people who can do this overview for us. Lynn said "no overview" of the suggested Handbook that the committee came up with. That we are a small organization and we don't need that formal review. Barbara said she agrees with Pat - that we should not be penny-wise and pound-foolish.

**Lynn made a Motion accepting the handbook with the insertion of defining SPYC as a 501 (c) (7) non-profit organization and adding in the "Hours and Pay" section that SPYC can be flexible in the hours and pay for the employee based on an agreement between the employer and the employee. Motion was seconded by Kevin. Motion passed. No nays.**

- Election Committee – Steve, Denny: progress on recruiting nominees for 2022
  - Denny said he has not met with Steve Nelson as yet. Denny was asked who the third member is on the nominating committee. Someone has to find out so there are three members - the third person being a non-board member who was elected at the February 2021 election meeting. Denny asked if there was anyone currently on the board who would still consent to be on the next 2022 board? No one said no but Barbara said she is out of town for the winter meetings and maybe she should not run again.

**Clubhouse:** Chair-Bill Tschohl No report.

- Kristina said she suspended the laundry (cleaning?) company for the winter. We can start the service up with just a phone call whenever we wany.

**Finance:** Chair-Pat Boulay, Jeff Tentinger

- Update on Sheriff Sale results – one boat in recent sheriff's sale, the Privateer

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- Boat was sold for \$5,010. Thanks were extended to Pat and Brett for helping with this final “sheriff sale” matter.
- Financial update:

Cash on hand: \$240,000

Financial update - Pat Boulay: Suggested that we do a sheriff’s sale twice a year. We need to pull the trigger on having frequent sheriff’s sales. When someone doesn’t pay their bill, the threat of selling their boat forces them to take immediate action. We can collect what they owe us much faster - not let drag on. Watch the books and come up with the boats we need to sell. If we give them an ultimatum, they may pay their bills and we won’t carry the expense. Gets the boat out of here and makes room in the boatyard for other boats. -

Pat - sitting pretty good, \$240,000. The last time we had issues with our bank was when we were overdrawn in 2018. No issues now. P&L not complete. Doing well, Coding issues still are there. We are trying to fix that. Valley Tax and Accounting is getting us all caught up to June right now. Bugs getting worked out. Doing catch up. Stuff from Marinago goes easily into QuickBooks. The board said it appreciates Pat’s efforts.

- 2022 budget planning process – status
  - New boaters special - \$999 for up to 25’ summer slip – continue/ revise:
  - It was decided that there would be no \$999 “sales” offer for a 25-foot slip next year. Those smaller slips are all spoken for. No more available.
  - Pat started working on a template for feedback, needs to plan a budget meeting - what do we want to plan next year for dredging, known projects, unknown, how many boaters will we have? Greg wants another half-person in the office and another half-person to help in the yard. Lots of needs out there. Dredging took a lot of time this year. We are limited in the budget but need more for dredging. If Barb can get the lower harbor dredged out that would be so helpful.
  - Jeff Tentinger and Jerry Quaal will help work on next year’s budget this next week or so.

### Operations: Chair-Mike Patten

- gas line status update:
  - Tomorrow staff will put in a new gas line for the lower harbor and hope to have it done by 2:00 p.m. Everyone in the lower harbor will then have a new gas meter attached/on their boats. Only the shoreside will have their gas off until the project is completed. Nothing will be done on Miller Dock. MJ will get a gas line extended down to her boat for this winter season.
- Fall haul-out equipment prep, staffing, etc.: see staff report from Kristina above.
- Gas pump purchase – purchase and installation plans
  - Go with Zahl - lowest price. Not much difference in the gas pump prices right now. Right now we have someone who monitors our gas supply. Need a pump that consistently works. With a new gas pump members might get a code and get a discount right away.

**Motion was made by Lynn to authorize up to \$21,000 for a new gas pump including installation. Motion seconded by Annie Stone. Motion passed.**

- Comment made - if we need hardware, it could cost an additional \$5,000. It was decided that if that happens, we can talk about that later
- Pump-out plan: Greg needs the costs/bids to be brought to him so he can forward them to the grant people.

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- Lower Harbor recirculating water system setup. Kevin has his report for the Lower Harbor water lines.
  - **It was moved and seconded that \$1,010 be spent to improve the water lines in the Lower Harbor. Motion passed by all. Kevin will discuss the details with Brett Cummings.**

**Social:** Chair – Bobbi Daly: Our Halloween party went well from all reports. The Christmas party will be December 18<sup>th</sup> at the St. Paul hotel.

**Community Project:** Chair-Barb Haake Community project funding request status

## Other items

Membership application: We have an application for membership from a liveaboard, Jonathan Leck. Motion made by Lynn, seconded by Barbara to approve Jonathan’s membership. Motion carried. Jonathan does fine woodworking - usually for Frank Lloyd Wright houses.

Security Fencing: Discussion on security fencing for the lower harbor: A suggested Motion and drawing for fencing to be extended on the city’s property on the shoreside bank of Harriet Island Regional Park running next to the city’s sidewalk from Raspberry Island Bridge to Gate “E” was sent to the board to consider at tonight’s meeting. The fencing needs to continue from Gate “F” to Gate “E”. This request arises from the many illegal/dangerous incidents that have happened over the last few years at this location. This security measure is agreed to in the lease SPYC has with the City of St. Paul, Article VII, Section 7.3.1: “The CITY specifically covenants and agrees...to provide ...police security, security fences, lighting and fire and emergency services.”

**A Motion was made and passed that: The SPYC Board of Directors request that the City of St Paul repairs and completes the existing fencing located on the east end of Harriet Island Regional Park shoreline or gives permission to SPYC to complete the project in an effort to curb the recent incidents of unauthorized access to SPYC’s Lower Harbor docks. Said fencing will run on land next to the City’s sidewalk from the edge of Raspberry Island’s Bridge to 99 Harriet Island Road. If SPYC completes the work, it is requesting that the cost of this improvement be reimbursed through a rent credit as allowed by Article 5.6 of the lease between SPYC and the City.**

Meeting adjourned at 8:28 PM

## Upcoming planned events and meetings:

Monday, October 25, 2021 SPYC Board Meeting 6:30pm

Monday, November 22, 2021 SPYC Board Meeting 6:30pm

Saturday, December 18, 2021 Christmas party – St Paul Hotel

Monday, December 27, 2021 SPYC Board Meeting 6:30pm