

DRAFT
Saint Paul Yacht Club
 Minutes
 Tuesday, May 27, 2015
 SPYC Clubhouse

Board Members Present At General Membership Meeting										
Commodore	Vice Cmdre	Secretary	Treasurer	Board	Board	Board	Board	Board	Board	Past Cmdre
Dave McKusick	MJ Babcock	Roni Brunner	Greg Jorgensen	Lynn Adler	Dave Nelson	Bill Gibbs	Terri Meredith	Lynn Gunstrum	Bill Tschohl	Pat Boulay
X	X	X	X	X	X	X	X		X	X

Call to Order: 7:05 p.m.

Guest: Denny Sando, Ron Hilson

Minute Approval: Minutes amended & approved for both April meeting.

Committee reports:

Finance Committee (Greg Jorgensen): Report presented to the board with full content available by contacting the Marina Manager. Finance committee met once and have been reviewing different methods to increase fees to cover our expenses. There are currently 22 live a-boards and one idea is to increase fees to cover our winter costs Dec – March for gas & water. Our current gas and water lines will need upgrading soon. Another idea is to change the way we charge for slip fees: looking at length of boat verse slip size or charging fees for slips size only no matter what size the boat. The next Finance Committee meeting is June 16th at 6:30 p.m. in the trailer.

Staff (Roger Anderson): A new forklift has been purchased for the yard at a cost of \$2000. It needs a little work but should be easier to fix and to find parts than our current one. The gas dock has been painted and the floor decking redone.

Harbor Maintenance (Dave Nelson): Dredging report –some additional dredging was done to keep some rented slips open for the summer and our costs are over budget at this point. Our estimate was \$62,650 and our actual at this point is \$80, 886. The dredging company will be back soon to complete the job by dredging the well and taking out the dead tree at the upper harbor entrance. This additional work is expected to increase our costs by approx. \$3- \$5,000. The dredging committee is looking at long term solutions and one idea is hydro-dredging and building a pit in the yard for the material. One other idea mentioned would be to block off the entrance to the upper harbor and dig it out during in the winter months.

Operations Report (Dave McKusick): Pat Boulay will be the club host for the Art Boat overnight and the Mississippi River Fund event at our facility on June 30 and July 1st. All questions should be direct to him and he will be the club contact the day of the events for all activities. Pat also agreed to contact the Mississippi River Fund and discuss their final catering arrangements etc. There is still an outstanding issue with the Art Boat that needs to be addressed by the group. A major Lesson Learned from this event was that having all the information for each event should be put together well in advance and organizations like this brought in to talk to the board directly which can avoid confusion and miscommunication.

Clubhouse (Bob Hill): Presentation on the current clubhouse project list which will be used by the committee and marina staff to maintain the clubhouse. The checklist will be posted in the storage room with details on timing and personnel assigned tasks. The board was updated on 2015 Capital Focus Items. Currently, the committee has found an AV system for the clubhouse with an approx. cost of \$1,800 for purchase and \$1,400 for installation of

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equipment. Dave McKusick completed and the Clubhouse Committee approved a drawing of the history center for the clubhouse and the current estimates to make the center are approx.\$8,000 for both top and bottom pieces. A decision will need to be made by the board at another meeting on both items.

A review of the total annual expense to operate the clubhouse has been updated with current insurance coverage at approx. \$22,630 with clubhouse fees covering only approx.\$17 – 18,000. To break on expenses even the clubhouse needs an additional \$8,000 - \$9,000 additionally.

New topic – Review of Clubhouse fees/usage/rates:

There were 20 events last year that could have been charged or should have been charge the \$100 per event. The Coast Guard Aux. used our facility 25 times in 2014 and were charge no fee. In 2015, they are booked for 27 events and have been charged no fee.

The committee presented their recommended new clubhouse rules, usage, event types and clubhouse space usage agreement. The clubhouse rules are basically the same as last year just reformatted one additional rule added. The one additional new rule states: All events shall not limit usage of bathrooms, showers and utility rooms to SPYC members, associate members and their guests. Clubhouse usage definition presented followed by the event type rates by usage. All new rules will be posted in the clubhouse.

New usage definition states: SPYC Members, Associate members and employees may use the SPYC clubhouse for private events, subject to Clubhouse rules, ordinances and state law. The Clubhouse is a benefit to SPYC members. The private usage should be reflective of that and shall be restricted to members, their family and friends. Exceptions must have SPYC board approval. A usage fee will be charged for all private parties held in the clubhouse. Please refer to the SPYC Clubhouse Event Type for usage fees. Reservations will be honored by usage fee paid date and may be requested through the SPYC Marina Manager. No commercial or political usage is allowed by member private events.

New SPYC Event types (details for each event will be posted in the clubhouse): 1. Member – spontaneous; 2. Member – club; 3. Member – private; 4. Member – outside interest; 5. Outside organization – no member sponsorship; 6. SPYC sponsored.

The New Rules, Usage and Event Type categories and usage agreement were approved by the board and will go into effect immediately. All events currently on the calendar shall be grandfathered in under the old structure.

Bylaws (Ruby): Roni presented on behalf of committee: Next meeting will be June 2nd and the current intent is to bring this to the board June 22. Board members would like to have the by-laws in advance for review.

Membership – Marketing – Social (Lynn Adler): The first TGIF party was fantastic and we had fabulous attendance. There was some great food as well! Upcoming events: Steak fry May 30 and the social committee is expecting a large crowd. Come early and visit with friends. FYI- The Coast Guard has the building reserved until 2 p.m. on date so please be respectful of their time. New Boater Orientation will be June 6 and the Commodore's Ball will be held on June 13. The RSVP date was not invite so please send in your reservations early. Staff will assist with doing an update on the phone tree and thru several other media forms to communicate early response by members. Dave M. requested a social club meeting prior to Commodores ball to make sure that all the volunteers' action items are covered on the day of event and for setup. On June 19 – 20, there will be a raft-off at 826 with Captain Ron Hilson in charge. Please contact Ron if you plan to meet everyone down there. FYI - We had our first transient visitor that received their "free come try us out" ticket from the Boat Show this weekend. There will be a push to update the mailing list with the office to ensure that everyone is receiving their materials etc. If

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you have moved or have changed addresses; please contact Lynn Adler and/or Roger Anderson with the new information. Our Facebook upgrade is still in progress with several tactical issues still needing to be worked out.

Strategic Planning (MJ Babcock): Thank you to everyone who participated in the two focus forums. We had 40 people attend both sessions and we received some great input. The committee will be meeting on June 1 and the 16th to review that input and start collating it into something that can be used by the board. The Committee Chair will also be setting up time with each of the various club committee's incorporate their plans into the overall the strategic plan for the club. The Board will have a one day retreat to review the comprehensive plan. That date has yet to be set.

Adjourned: 9:00 p.m.

Next Board meeting: June 22, 2015 at 7:00 p.m.

Attest: Roni Brunner, Secretary