

**Saint Paul Yacht Club**  
 Board Meeting Minutes  
 August 26, 2019  
 St. Paul Yacht Club Clubhouse

Board Members Present										
Commodore	Vice Cmdre	Secretary	Treasurer	Board	Board	Board	Board	Board	Board	Past Cmdre
Steve Nelson	Greg Jorgensen	Bill Tschohl	Ralph DeLong	Lynn Adler	Brett Cummings	Bruce Johnson	Mike Patten	Stephanie Stoessel	Annie Stone	Dennis Sando
X	X	X	X	Planned absence	X	Planned absence	X	X		X

Call to Order: 6:30 p.m.; Pledge of Allegiance

**Guests:**

Barb Haake, John Senglub, Becky and Brian Weber, Mark Mosby, Terry Anderson, Kevin Goodspeed

**Determination of Quorum:**

Yes, there is a quorum.

**Open Forum:**

Barb

John Senglub – Flugtag -Ramsey County Water Patrol approached them about using the clubhouse 8-8:30 a.m. then bathrooms as needed on breaks. Logistically this makes sense if they’re not using it all day for an operations center.

Email address: will transition to [office@spyc.com](mailto:office@spyc.com) or similar eventually, but it’s a work in progress. [Roger1spyc@comcast.net](mailto:Roger1spyc@comcast.net) will get an auto-reply added.

**Minute Approval:**

7/22/2019 minutes were approved and sent to the board and Roger.  
 Minutes were distributed on the SPYC website by Roger after approval.

**The board meeting minutes will be posted to the website here:**

<https://www.stpaulyachtclub.org/members> The new board has made it a priority to approve and post the minutes in as timely a fashion as practical.

**Electronic Voting Results:**

Minute approval for 8/26/2019.

Steve Nelson- approve, Bruce Johnson- xx, Bill Tschohl- approve, Annie Stone- approve, Greg Jorgensen- approve, Stephanie Stoessel – approve, Brett Cummings – approve, Lynn Adler – approve, Denny Sando- approve, Ralph DeLong- approve, Mike Patten - approve  
 10 approve, 0 nay, 1 no responses. Minutes are approved.

Meeting Minutes approval process

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The Board has 48 hours to review, comment and vote electronically. Votes will be tallied by the secretary at the end of the 2nd day after draft minutes are sent. (So, this Monday's meeting minutes were sent this Monday evening. Any corrections and any votes should be received by the secretary before end of day Wednesday. Vote tally would be added and included in the Electronic voting section of that month's meeting minutes if approved. If not approved or if fewer than six votes are received, the minutes would be reviewed, commented, corrected and voted on at the next scheduled board meeting. (There would not be two electronic/email votes.))

Reminder:

Board agreement on early committee reports:

Committee chairs should setup a pattern where committee reports are summarized and submitted to the board at least the day before the board meeting. (Submissions shouldn't be deemed an early opportunity to discuss or vote on requests, but get materials in front of us so we can spend time on actions at the board meeting rather than summary reports.) It would be good to have an idea what is going on and planned for discussion before the meeting. It will also help us keep track of what we do want on the agenda.

**Treasurer's Report– Ralph DeLong**

For August to date, the gross profits are about \$5k, the expenses are about \$12,500 leading to a net loss \$7,500 for the month. We typically have a loss each month except following billing for summer slips and winter storage.

Cash on hand is about \$55k, which has been slowly decreasing. Accounts Receivable is \$56-57k. This is revenue we would like to have in hand. We will determine how much of this is overdue accounts that are probably lost dollars. Our long-term debt is at \$134,000. Short-term debt is still \$0.

Greg has been pretty amazing in this change-over process. This past week alone he has collected \$4,500 in long overdue accounts receivable.

Greg was optimistic that we could avoid getting a \$30,000 short term loan like last year, by avoiding dredging and hiring a full time manager at this time.

Steve, we will be better off borrowing for long-term capital improvements that provide permanent solutions rather than throwing money at short-term fixes.

**Staff Report:**

Staff report submitted prior to meeting.

L&S marine came down and pulled Tom Perry's sunken boat as planned last month.

Docks are back together after that work and back to normal.

Plumbing is progressing.

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Pool is currently at 4.5' and going to hold steady for the next week or so

Rebecca and Brian got a new boat that went in the water today. Yay!!!

Conversation about Flugtag – Our lease says we can put transients on the city dock if we are full. Are we planning to put anyone there? It's something we'd actually like to avoid. It's relatively low revenue and we're putting boaters next to extremely low water areas they won't be familiar with. The crew will be putting out additional markers this week. A vessel came in just this week and ran right into the marker buoy that is there and ran aground. Crew will also put markers on the East side of Raspberry Island to mark the shallow areas there as well.

We're coming up on our winter storage season which is our next large revenue stream. We've had one resource that provides most of the services here and few alternatives exist which becomes a crunch when the rush comes. We'd like to have a few alternatives available for both mechanical and winterization services. We'd like to keep the storage revenue here vs. boats migrating to other marinas for winter work and storage.

Gas pumps and the dock setup are working very well and have not had any issues since the work done in early July. Some issues with the pump printer that have are being addressed as needed.

Seven boats will be going to sheriff's sale later this year. The sale date will likely be some time in October. Some we'll sell, some we may just crush and some owners may potentially redeem their boat before the sheriff's sale. One of the owners did redeem their boat a couple weeks ago and took it out of the yard.

The forklift has been repaired and will be scheduled for return. Recommendation is to store the forklift under a cover as the seals allow water to seep in and then disable the hydraulics.

**Committee reports and action items for approval:**

**Social/Marketing –Chair: Lynn Adler** Members: Kristina Cummings, Bobbi Daley, Denise Jorgensen, Andrea Raffaele, Linda Kelley, Annie Stone, Paul, Diane Scoville

**Marketing Committee Report**

The Irish Fair brought in a few transients – which was good. I think we will have even more for the Flugtag so we should have volunteers again greeting them.

Bill turned the facebook page from a public to a private page. Much negativity on the public only hurts us. Negative communications travels much faster than positive. All the negativity only hurts our marketing efforts!! THANKS BILL!!

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SPYC marketing materials are on the gas dock available for anyone from a box on the side of the gas dock office.

**Social Committee Report**

Steak Fry – Excellent turn out. Served over 100 people and made around \$500. So it was a very successful event!

Next Social event will be the Chicken feed – September 27

Maureen, the manager of the Pool & Yacht Club, visited our marina. Lynn walked her around the upper harbor and took her and her head chef to the clubhouse – they were very impressed!! Thoughts of catering an event for us.

I talked to her about the Pirate event we have for the kids in September. She thought what a wonderful thing to do. Said she would cater and handle the food for it this year. Now I am hearing that the event is not going to happen.

**Sustainable Harbor Committee – Chair: Dave McKusick** Members: Andy Ristrom, Mark Mosby, Charlie Evans

No Report this evening though briefly discussed on we need a long-term solution.

**Operations – Chair: Greg Jorgensen.** Members Denny Sando, Roger Anderson, Pete Johannsen, Andy Ristrom

Both harbor signs have been made. The Dahlgren dock sign has been installed. The Lower Harbor sign has not been installed due to the low water issue. This will really help with transients especially for Flugtag in a couple weeks.

**Finance Committee – Ralph DeLong** Members: Jerry Quaal, Terri Meredith, Bill Tschohl

\*\*See Treasurer's report above just after minutes approval section.

Will be meeting soon to plan for next year's finance.

**Clubhouse Committee – Bill Tschohl.** Members: Richard Felscheim, Paul Glynn, Steve Meredith, Mark Mosby

We have shifted to cleaning by volunteers. Checklists, supplies, etc. are available by the clubhouse entrance and in the furnace room. Roger will be sending the sign-up genius invite.

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We've reviewed the towel and floor mat service and believe it's a good value for what we get each month for \$133. Quality mats are cost prohibitive to purchase sets as good as those provided by Cintas. We'd likely sink over \$1,000 and don't have any equipment that could clean them well other than vacuuming or shaking them outside.

**History - Chair Ruby McKusick.** Members Mark Mosby, Charlie Evans, Maria Johnson. Committee report attached as submitted by Ruby. Nice work being done!



History Committee  
Minutes August 2019.

**By Laws - Chair Mike Patton.** He will gather a committee if issues arise requiring the group.

7/22 Notes/ actions:

Live-aboard Standing Rule update:

Current: A one-year live aboard probation period is begun upon move-in to the slip.

Proposed: A one-year live aboard probation period is begun upon move-in to the slip **and spans an entire year including summer and winter boating seasons.** (red is added language)

8/26 notes and actions:

\*\*Prior to discussion it was requested that we communicate with Rebecca and Brian along with Dave and Sadie as to their live-aboard status. They both became full members prior to our discussing changes or alterations to the standing rules or by-laws. Both boats and their members are live-aboards. Their attaining full member status was that final check on them becoming both members and live-aboards.

**Standing Rules Committee - Proposed Changes:**

At the last Board Meeting there was a passing vote for the addition of 11 words added to our existing verbiage regarding the process of becoming an SPYC liveaboard.

In advance of our next Board meeting, the subject committee has since convened to review additional verbiage below.

Special thanks to Barb Haake, Ralph DeLong and Sadie Mathison for their significant input.

Sadie Mathison's input is highlighted in **GREEN**; Committee's suggestions are highlighted in **RED**:

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- 1) Eleven words added to the existing Standing Rules were put to vote at the July 22nd board meeting resulting in a 5-3 result in favor and subsequently tabled - subject to further review by Ralph highlighted in **BLUE**.
- 2) Verbiage contributed by Ralph - points in #5 e. through h.) is in **RED**.
- 3) Sadie's contribution in #5 and at the end - verbiage in **GREEN**.

**SPYC BYLAWS:**

**Article VIII: LIVEBOARDS**

Paragraph 1. Liveboards must be Voting Members of the SPYC. They must have the SPYC as their primary year-round address (e.g., voter registration, driver's license, and mailing address) and they must use their boat as their primary residence.

Paragraph 2. Anyone applying for Liveboard status in the SPYC must meet all of the Liveboard requirements as defined in the SPYC's Standing Rules and become a Voting Member of the SPYC as defined in these SPYC's By-Laws.

Paragraph 3. Accommodations for Liveboard slips are in accordance with the SPYC's lease with the City of St. Paul.

**SPYC STANDING RULES:**

**Resident Live aboard Standing Rules**

Definition of a Resident Live aboard at the SPYC: Resident Live aboard must be voting members of the SPYC. They must have the SPYC as their primary year around address (e.g., voter registration, driver's license, mailing, etc.) and they must use their boat as their primary residence. A letter of intent to be a year around resident of SPYC must be filed with the SPYC. (This would establish the Live aboard waiting list. It would maintain live aboard status during extended absences from marina i.e. 9 months in marina, 3 months in another location. Also would eliminate extended stay boaters avoiding meeting Live aboard criteria)

Becoming a Resident Live aboard at the SPYC:

1. Live aboard Slip: A Live aboard Slip must have access to metered electricity, metered natural gas or Board of Directors approved heating system and fuel, and access to the waste removal system.
2. Live aboard Boat: The Live aboard boat must have capabilities to receive safe and approved heating fuel to a safe and approved heating system, ability to move under its own power from and into its slip, adequate insulation to avoid use of external insulation or wrappage during winter months (without

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specific yearly approval from the Board of Directors), and show proof of a permanently deactivated waste overboard pump out system.

3. Slip Location: The Lease with the City of St. Paul allows up to 25 Live aboard slips at the SPYC. The specific slip for each Live aboard boat may vary from year to year depending on boat size, utilities available at the slip, marina and river conditions. Specific slip location assignment is the responsibility of the Board of Directors. The Board of Directors may delegate this responsibility to a committee or to the Marina manager as necessary.

4. Slip Priority: From the letter of intent list of Live aboard the next available vacant Live aboard position will be offered to the oldest dated letter of intent seeking a slip. (If no Live aboard need the vacant slip it can be leased to a Recreational boater for the summer season.)

5. Membership: Application for voting membership in the SPYC must be (~~delete: "made at the time of move-in to the slip."~~) (**add:**) **submitted to the marina manager at the time of move-in to the slip and will be held for the one-year probationary period.**

a. A one-year live aboard probation period is begun upon move-in to the slip and spans an entire year including summer and winter boating seasons.(ADDED 7/22/19, Board 5-3 vote)

b. A credit check and unlawful detainers check is conducted by the SPYC.

c. Primary residency is changed to the SPYC.

d. All fees throughout the probation period must be paid.

**e. A Survey of the live aboard vessel and engine/s will be completed within the last five years.**

**f. A completed Coast Guard Auxiliary vessel safety check must be completed within the last year as required by the SPYC.**

**g. Documentation of required insurance as specified by SPYC.**

**h. By certified letter, the provisional live aboard will agree to abide by requisite rules of the SPYC. Further, If failing to attain Voting Membership status after the one-year probationary period, the provisional live aboard will willingly vacate the assigned slip by the end of the summer boating season and may not stay for a second winter season.**

i. Review and approval or rejection by the SPYC Board of Directors. (This review is to be conducted at next Board meeting following the one-year probation period regardless of month)

NOTE: The Bylaws under Article VI state: "A regular member is entitled to the following privileges...: Have the option to transfer his/her slip lease in the event of the sale of regular member's boat if purchaser of said boat stays within the harbor. The new purchaser/slip holder has to comply with all rules and requirements set forth by the SPYC board."

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6. Slip Rights: The purchaser of a SPYC Resident Live aboard boat from a voting member has the right to move aboard the boat in an authorized slip upon purchase of the boat as a "Provisional Live aboard". Purchaser is to be informed by the SPYC of the qualifications required in above article 5. a. through i. to achieve permanent "Resident Live aboard" status.

All of the above referred qualifications and regulations are to be observed. After the one- year probationary period, the Provisional Live aboard application for regular voting membership into the SPYC is submitted **by the prospective liveaboard, by the marina manager, or by a sponsoring board member**, to the SPYC Board of Directors for approval or denial. If approved, the Live aboard becomes a permanent "Resident Live aboard" and a voting member of the SPYC. If the application is denied, the owner of the boat must move off the boat for the winter seasons but may remain a recreational boater upon approval of the Board of Directors. The boat may be required to move to another slip by the Marina Operations Manager thus providing an available vacant Live aboard slip.

Motion to approve: Mike Patten, Stephanie Stoessel seconded. All present approve, no nays, motion passed.

Mark gave it his blessing.

That's it. Your feedback and input are most welcome!

Best regards,

Mike Patten, ByLaws/SPYC Standing Rules Committee Chair  
Again, special thanks to Barbara, Sadie and Ralph!

Proposed additions to SPYC Standing Rules from minutes of 5/27 the high water alarm, operable bilge pumps, backup water pump, backup generator along with consequential damage insurance requirements were discussed. The backup generator and backup water pump were removed from the list. The other three items will have additional review and details added so they are more straight-forward and defined clearly as to what is required and how we can help them be accepted.

**Government Relations - Co-Chairs Bruce Johnson and Brett Cummings.** Members: Diane Scovill, Andy Ristrom, Barb Hake, John Senglaub, Dave Nelson, Troy Janisch.

No update this evening.

Barb, talked to Mary Jo McGuire who talked to Betty. Betty is aware we need dredging and will be getting a letter that is signed by live-aboards, city, county and state officials where we can to get support for corps. of engineers to have monies to fund dredging the lower harbor as they are authorized/ required to do.



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**Gardening Committee:**

Stephanie – Gardens are growing and looking well. It has enjoyed the rain!

**Old Business:**

Noted as appropriate in the minutes where these items were touched on.

**New Business:**

Welcome packets for upcoming transients. Location and what, etc. Sending via email would be useful as well.

Adjourned: 8:05 p.m.

Next board meeting: September 23, 2019 at 6:30 p.m.

Attest: Bill Tschohl

Moved to Executive session 8:10p.m.